

A top-down view of a wooden desk. In the top left is a small black pot with green grass. In the top right is a white keyboard. In the bottom right is a white coffee cup with dark liquid. In the bottom center is a black notebook with a pen. The text is overlaid on the desk.

2024 RSS Coordinator Fall Workshop

Primary: Thurs, Oct 24 (10 AM)

Make-up: Tues, Oct 29 (10 AM)



Welcome & Introductions

Overview



Ethos Process Overview & RSS Module Review



Ethos Troubleshooting Challenge & Reminders



Journal Club Post-Test Requirement

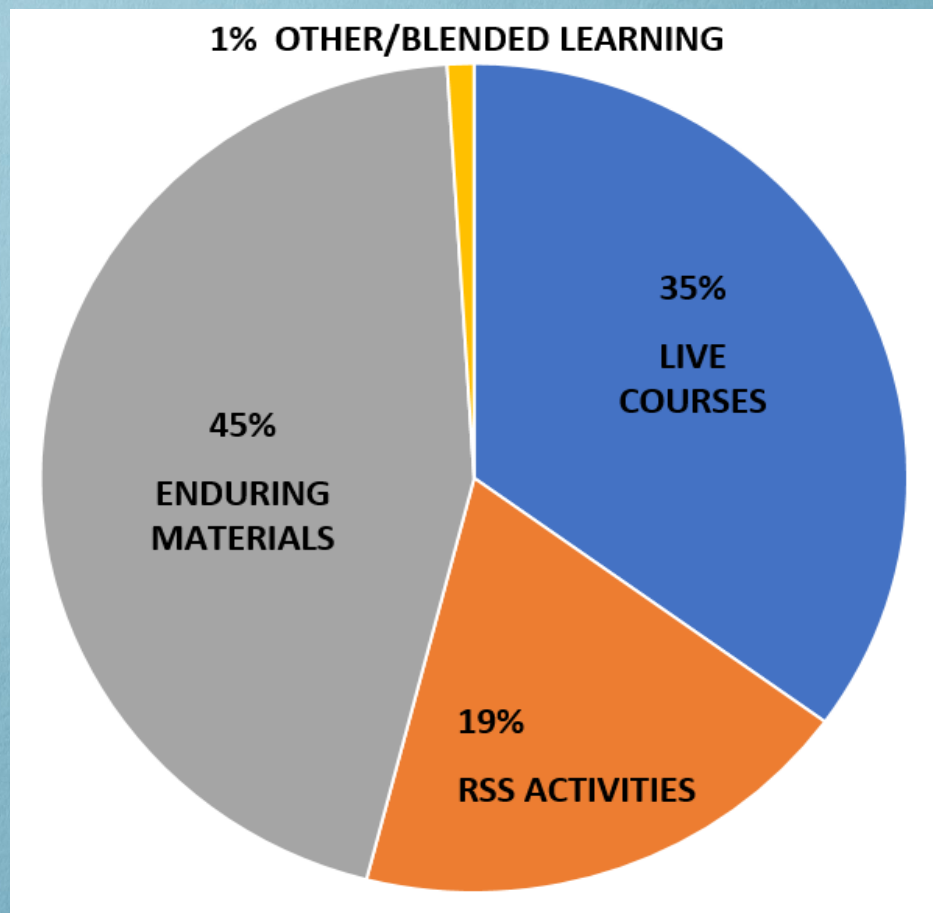


MOC/CC Reporting Process Update

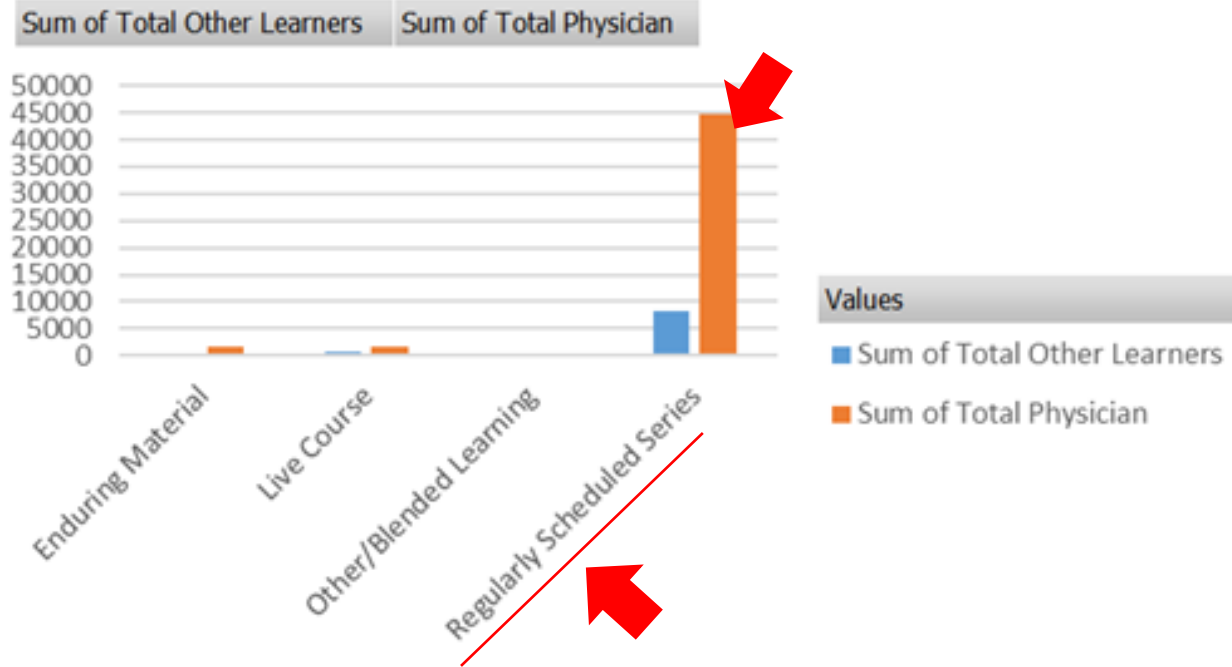


Annual RSS Evaluations/Outcomes

UT Southwestern CME Activity Types (2022)



Total Learners By CME Activity Type UT Southwestern Medical Center (2022)



**Physician, Other Learners: # Learning Encounters

**The largest number of CME learners
are those who attend RSS activities!**





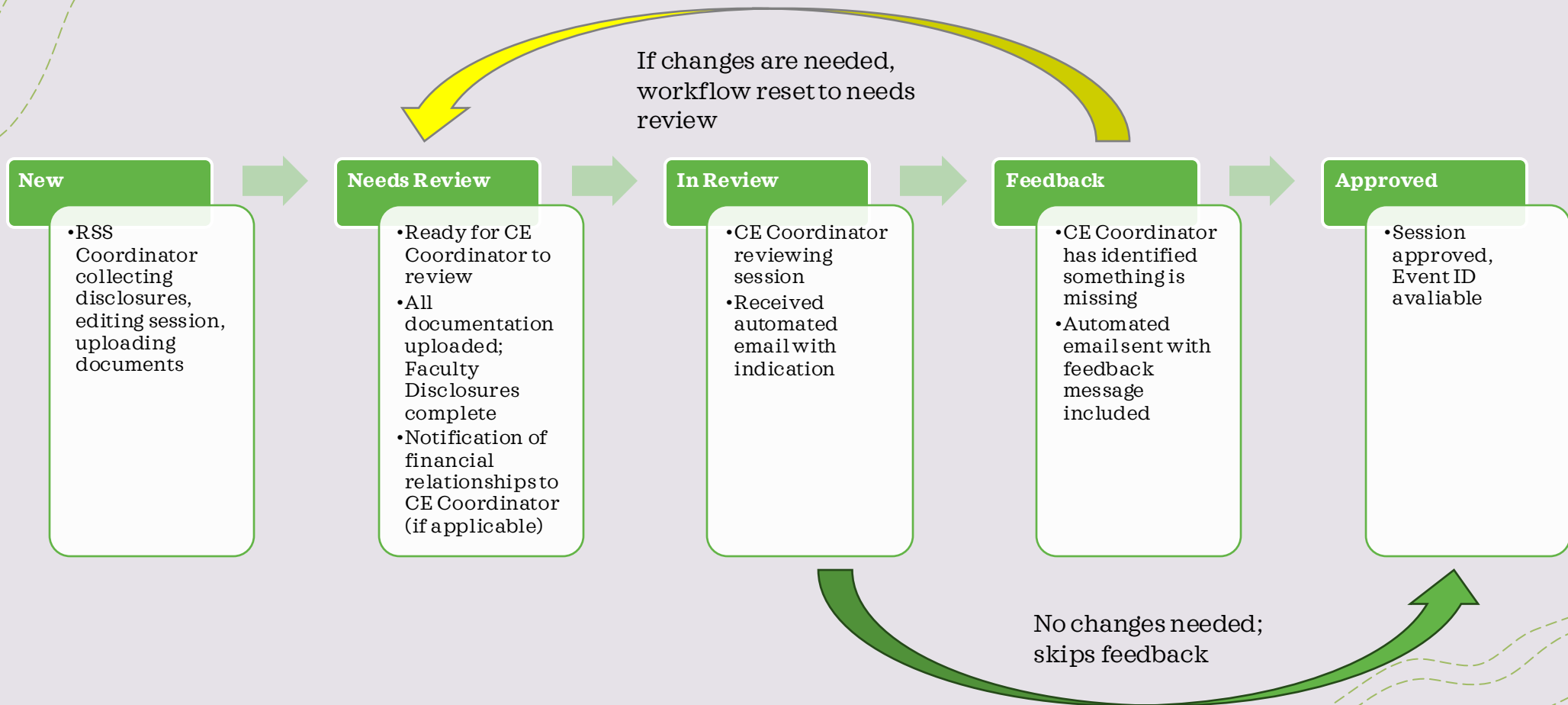
Ethos Process Overview & RSS Module Review

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Process Overview



Ethos Workflow Summary



***Set session to "Needs Review" no more than 30 day prior to the session date**

RSS Review & Approval Timeline

- Be sure to mark activity as 'Needs Review' at least 3 business days in advance
- CME Review 2 Business days prior to session date
- Please send your coordinator an email if you do not have session approval 1 day prior to session.

ALL Materials DUE	CME Review	Day of Session
Wednesday Before	Thursday Before	Monday
Thursday Before	Friday Before	Tuesday
Friday Before	Monday	Wednesday
Monday	Tuesday	Thursday
Tuesday	Wednesday	Friday, Saturday/Sunday

ACCME Guidelines on the Mitigation of Financial Relationships



IDENTIFY

MITIGATE

DISCLOSE

All occurs ***PRIOR*** to the delivery of accredited content!

ACCME Guidelines on the Mitigation of Financial Relationships

IDENTIFY

Mechanism:

Disclosure forms in Ethos

Who: Speakers, Course director, Planning committee

When: Prior-to delivery of content

MITIGATE

Mechanism: Notice to CME Prog. Coord at least 1-week prior-to event

Who: Anyone with conflicts

When: Prior-to delivery of content

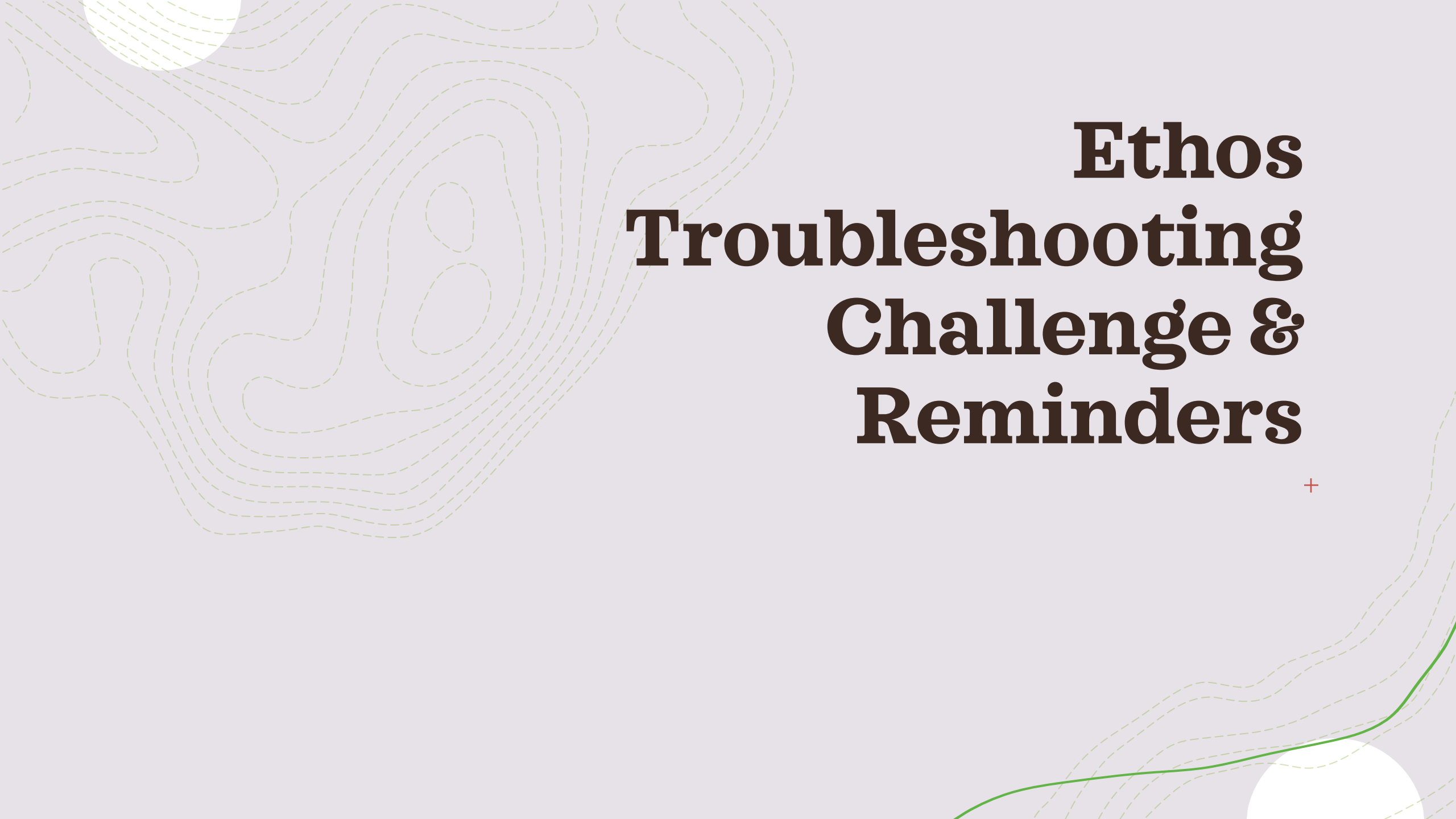
DISCLOSE

Mechanism:

Disclosure to Learner (DTL) handout, Announcement

Who: Distributed to learners

When: Prior-to delivery of content

The background features a light gray gradient with green dashed topographic contour lines. A white circle is partially visible in the top-left corner, and another is in the bottom-right corner. A small red plus sign is located to the right of the main text.

Ethos Troubleshooting Challenge & Reminders

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Troubleshooting Challenge: Spot the Ethos Issues

Edit Session 000 RSS Coordinator CME Compliance Training "(10/24/2024)

View Edit Enrollments Workflow Reminders Faculty Course outline Agenda Course reports Permissions Report this session

Title & description *

Title *

000 RSS Coordinator CME Compliance Training "(10/24/2024)

Body (Edit summary)

B I U L B A Source I Ω Format - Size -

✓ Title matches format "### RSS "TITLE" (MMDDYY)

Troubleshooting Challenge: Spot the Ethos Issues

The screenshot shows a web interface for editing a session. The title is "000 RSS Coordinator CME Compliance Training" with the date "(10/24/2024)" circled in red. The "Time & place" section shows a "Session date" of 10/17/2024 at 01:30pm, which does not match the circled date in the title. The "Location" section shows "NG3.112" in the "Location name" field, which is circled in red. A yellow arrow points to the date field, and another yellow arrow points to the location name field.

Edit Session 000 RSS Coordinator CME Compliance Training "(10/24/2024)"

View Edit Enrollments Workflow Reminders Faculty Course outline Agenda Course reports Revisions Repeat this session

Title & description *

Time & place *

Course settings

Credit settings

Workflow

Publishing

Attachments

Live

Session date *

The current site time is 10:01am CDT. Please enter a time in -05:00 America/Chicago.

Date *	Time *	to:	Date *	Time *
E.g. 09/12/2024	E.g. 10:01am		E.g. 09/12/2024	E.g. 10:01am
10/17/2024	01:30pm		10/17/2024	02:30pm

Location

Location name
e.g. a place of business, venue, meeting point

NG3.112

Street

Additional

City

Country

United States

State/Province

✓ Verify the session date matches the date presented in title

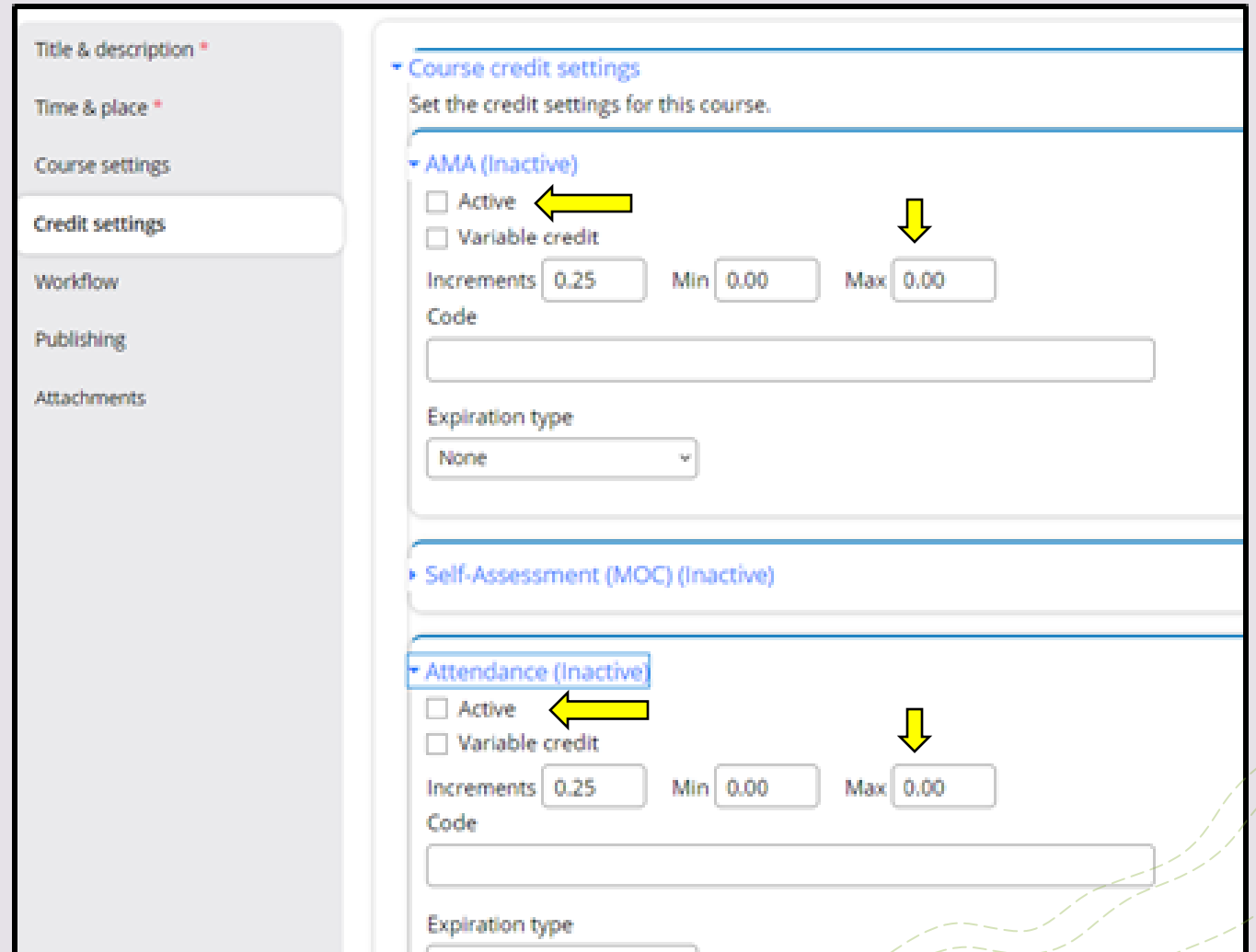
✓ Location Listings:
In Person Activities:
"UTSW Medical Center, Dallas, TX"

Virtual Activity:
"Virtual Activity, Dallas, TX"

Hybrid Activity:
"UTSW/Virtual, Dallas, TX"

Troubleshooting Challenge: Spot the Ethos Issues

- ✓ AMA/Attendance Credit Setting are BOTH active
- ✓ Max credit amount in both sections reflect the correct # of credits



The screenshot shows a course management interface with a sidebar on the left and a main content area on the right. The sidebar contains the following menu items: Title & description, Time & place, Course settings, Credit settings (highlighted), Workflow, Publishing, and Attachments. The main content area is titled 'Course credit settings' and contains three sections: 'AMA (Inactive)', 'Self-Assessment (MOC) (Inactive)', and 'Attendance (Inactive)'. Each section has a header with a dropdown arrow and a status '(Inactive)'. Below each header are two checkboxes: 'Active' and 'Variable credit'. The 'Attendance (Inactive)' section has a yellow arrow pointing to the 'Active' checkbox, which is checked. The 'AMA (Inactive)' section has a yellow arrow pointing to the 'Active' checkbox, which is unchecked, and another yellow arrow pointing to the 'Max' credit input field, which contains '0.00'. Both the 'AMA (Inactive)' and 'Attendance (Inactive)' sections have 'Increments' set to '0.25', 'Min' set to '0.00', and 'Max' set to '0.00'. There are also text input fields for 'Code' and 'Expiration type' (set to 'None') in each section.

Title & description *

Time & place *

Course settings

Credit settings

Workflow

Publishing

Attachments

Course credit settings

Set the credit settings for this course.

AMA (Inactive)

Active

Variable credit

Increments Min Max

Code

Expiration type

None

Self-Assessment (MOC) (Inactive)

Attendance (Inactive)

Active

Variable credit

Increments Min Max

Code

Expiration type

Troubleshooting Challenge: Spot the Ethos Issues



- ✓ Document naming convention should be ###_MMDDYY_NAME (ex. 000_102424_DTL)

Troubleshooting Challenge: Spot the Ethos Issues

View Edit **Enrollments** Workflow Reminders Faculty Course outline Agenda Course reports Revisions Repeat this session

Administer Search and enroll Waitlist **Settings** Import Imported records Signup broadcast Sign-in sheet

Enrollments are
Open ▾

Send signups to
Email address where notification of new signups will be sent. Leave blank for no notifications.

✦ SMS

Open attendance 1 hours 0 minutes before ▾ start date

Close attendance 24 hours 0 minutes before ▾ start date

✓ SMS Attendance settings need to be 1 hour 0 minutes **BEFORE** and 24 hours and 0 minutes **AFTER**

▸ Replacement tokens

Signup limit
Maximum number of users who can sign up before signups are automatically closed. If set to 0, there is no limit.

0

Save configuration Reset to defaults

✓ Always save!

Troubleshooting Challenge: Spot the Ethos Issues

Operations

Enroll Faculty Fetch relationships Modify Published State Send e-mail Unenroll Faculty 0 rows selected

<input type="checkbox"/>	First name	Last name	Role	Email	Disclosure date	Published	Enrolled	Relation	Delete	Forms
<input type="checkbox"/>	Briauna	Ryans	Speaker	briauna.ryans@utsouthwestern.edu	05/23/2024	No	No	Edit	Delete	
<input type="checkbox"/>	Mark	Vinciguerra	Course Director	mrtjvin@usa.net		No	No	Edit	Delete	

- ✓ Check Faculty Disclosure Date is within 1 year of the session date.
- ✓ Check Faculty Disclosure is complete (date displayed)

*Add Faculty to session prior to assigning form

Troubleshooting Challenge: Spot the Ethos Issues

User
Enter the user's name and select it when it appears in a drop-down list.
Briauna Ryans [user:75023]

Email
Enter an email for users who do not yet exist.

▾ Faculty details

Faculty role

- Committee member
- Course Director
- Medical director
- Moderator
- Peer reviewer
- Planner
- Speaker

Form type

- Disclosure Attestation
- **do not use
- CME Educational Materials Permission Form

▾ Status

- Published

Send email notification

- ✓ Faculty role, Form type (Disclosure), and send email (when applicable) need to be selected for each faculty

Reminders



If changing RSS Coordinators, the originator of the session will be on the auto-emails



New RSS Coordinator Training held every 3rd Thursday by CE Office.



Utilize repeat session function by using the session provided by CE



DTL/Announcement Templates can be found on resource page



Sharing the DTL and Announcement with learners PRIOR to the session is a requirement!



If financial mitigation required – please send separate email (at least 1 week prior to session)



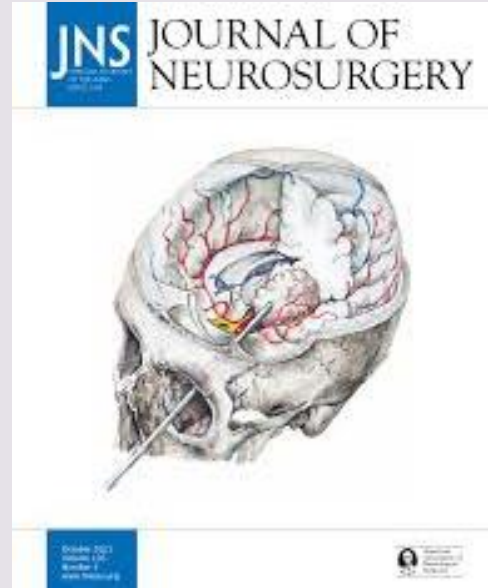
Ensure you are using the most current series link (FY/CY) - CY Mid Cycle Review SOON *CY25 Series Links available on Nov 4*



Certificate for RSS Activities (Update)

- + Learners will have the ability to download certificate for RSS activity for attendance record
- + No action needed for RSS Coordinators (CE Coordinator will add to course)

Journal Club Requirements



Goals of Journal Club

1. Learn about best evidence to inform clinical decisions
2. Learn about important new evidence that should change practice

Process for Journal Club RSS Activities

DEADLINE	TASK	PERSON
2 weeks prior to session	Create session page in Ethos	RSS Coordinator
	* Follow prescribed RSS process for CME certification	
1 week prior to session	Upload the following to Ethos session page:	RSS Coordinator
	* Copy of journal article(s) being discussed	
	Email to your assigned CME Program Coordinator:	
	* Quiz questions with correct answer provided (Use Quiz Template)	
1 week to 3 business days prior to session	Builds quiz in Ethos session page	CME Coordinator
	Creates reminder email in Ethos session page	
Day of Session	Sign in at Journal Club session using Event ID	Learner/Attendee
	Receives auto-generated email with instructions for completing quiz	
Day of session to 1 week after session	Completes quiz and then CME/Attendance credits awarded	Learner/Attendee

Journal Club - Email Notification to Learners

Dear Colleague,

Thank you for your recent attendance at 210 Liver Transplant Journal Club (052324).

To complete the Journal Club requirements, please sign in and proceed to the following link to complete the Journal Club Quiz:

<https://cme.utsouthwestern.edu/rss-210-2024/node/131396>

The quiz will be available for 7 days following the session.

For reference, here are links to the Liver Transplant Journal Club articles discussed at this session:

[*A Phase 3 Trial of Seladelpar in Primary Biliary Cholangitis*](#)

[*A Phase 3, Randomized, Controlled Trial of Resmetirom in NASH with Liver Fibrosis*](#)

[*Aspirin for Metabolic Dysfunction-Associated Steatotic Liver Disease Without Cirrhosis - A Randomized Clinical Trial*](#)

Thank you for your participation,
University of Texas Southwestern Medical Center
Office of Continuing Education

Journal Club - Quiz Sample

210 Liver Transplant Journal Club (052324)

Quiz

[← RETURN TO COURSE HOME](#)

View Edit My results Quiz **Take**

Course progress

- Attendance
- Quiz** REQUIRED [Review](#)
- Credit
- Complete

✔ You have already passed this Quiz.

Quiz

Page 1 of 4

Question 1

In the phase-2 randomized double-blind controlled clinical trial by Simon et al which looked at the benefit of aspirin vs placebo, aspirin was found to be superior to placebo in reduction of all the following items except for which of the following:

Choose one

- a) Absolute change in hepatic fat % by magnetic resonance spectroscopy
- b) Liver Stiffness by VCTE
- c) AST/ALT
- d) Weight loss $\geq 3\%$

[Leave blank](#) [Next](#)



MOC/CC Reporting Process Update

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Board ID in Ethos Profile (MOC/CC)

- + CE Office Reporting to Boards on behalf of the learner
- + Learners can expect 60–75-day delay between the activity date & reflection in learner's board profile.
- + Post-Test/Evaluation sent to learner (when applicable)
- + **NEW!** Board ID and DOB to be added to ethos profile for reporting (prev. MOC form)

Board Certification
If you have any certifications, add each one here. Press "Add another" to add multiple entries. This information may be used for credit reporting and may appear on printed materials. By entering your Board information you will have indicated your acknowledgement and agreement that participant completion data obtained will be shared with ACCME and transmitted on your behalf.

Specialty board
Select a board or license type from the list.

- None -

Board ID
Enter your board ID.

Remove

Add another

Alternate E-Mail Address

ADA/Special Needs

Dietary Restrictions

Revision information

Revision log message

RSS Evaluations/Outcomes



RSS Evaluations

- + **RSS Evaluation - annually (November/December)**
- + **Consists of 4 questions (Reflective; Qualitative results)**

Over the past 12 months, what topics, information, or key takeaways did you find the most helpful or memorable from this Grand Rounds series?	What content, knowledge, or skills obtained from this series were you able to implement into your clinical practice?	What content or information would you like to see incorporated into this series?	What additional comments regarding this series would you like to be passed on to the Course Director and/or planning committee of this CME series?
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2023 RSS EVALUATION RESULTS

- **290** open-ended responses from learners
- **56** Regularly Scheduled Series programs
- **224 (77%)** indicated their ability to **apply learning to clinical practice**



RSS Outcomes Reporting

**Unique opportunities to demonstrate impact
of your RSS activity**



PATIENT DATA ANALYSIS



Questions?

[RSS Coordinator Resource Page](#)