UT Southwestern Medical Center

2026 UT Southwestern Annual Continuing Education Workshop

Tuesday, October 20, 2026

TEXT JECZUF to 972-573-8343
to Sign in for this session.

Don't forget to sign in!

TEXT JECZUF to 972-573-8343

or log in and enter at cme.utsouthwestern.edu/code to Sign in for this session. The Event ID is available *today only*. You will receive a message confirming your attendance.

To meet the Office of Continuing Education requirements, ALL participants must sign in, regardless of whether CME/CE credit is being claimed.

UT Southwestern Medical Center

Welcome and Workshop Agenda

- **10:00 - 10:05 AM**
  Welcome & Workshop Overview
- **10:05 - 10:15 AM**
  Office of Continuing Education Updates
  What's new, what's changing, and what you need to know for CE planning
- **10:15 - 11:00 AM**
  Industry & Accreditation Updates
  Current trends beyond UT Southwestern and what they may mean for your CE activities
- **11:00 - 11:30 AM**
  Networking Lunch
  Connect with colleagues and CE staff
- **11:30 AM - 12:20 PM**
  RSS Coordinator Training
  Practical tips, tools, and answers to support effective RSS management
- **12:20 - 12:30 PM**
  Final Q&A and Adjourn

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Today's Learning Objectives

- **Review** current accreditation, compliance, and institutional requirements for CME activities, including Regularly Scheduled Series (RSS).
- **Describe** current trends and emerging practices in the CPD (continuing professional development) industry and professions.
- **Explore** available resources, tools, and processes to enhance the efficiency, consistency, and effectiveness of accredited continuing education activities.
- **Apply** effective educational planning strategies to improve the quality and management of accredited continuing education activities.
- **Connect** with colleagues across the institution, as well as the Office of Continuing Education team, who are responsible for developing and implementing CME activities.

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Who We Are & What We Do-Meet the Team!



Michael Mitakidis
Program Director



Kimberly Jones
Program Manager



Mark Vinciguerra
Senior Program Coordinator



Elysa Hausmann
Senior Program Coordinator



Cindy May
Program Coordinator



Sandy Adegbuyi
Program Coordinator



Kelsey Jones
Special Events Manager



Ian Nazareno
Senior Program Coordinator, Logistics

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Operations & Administrative Support Team



Diane Henesey-Cook
Financial Analyst



Susan Hall
Accountant



Hector Espino
Systems Administrator



Lucia Gallegos
Administrative Associate, Exhibitors

Headshot

Marquita Davis
Administrative Associate, Marketing

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UT Southwestern Continuing Education Leadership & Governance



Bradley Marple, MD
Professor and Chair, Department of Otolaryngology–Head and Neck Surgery
Chair, Continuing Education Advisory Committee



Krystle K. Campbell, DHA, MSMS, FACHDM
Assistant Vice President, Education Operations – Academic Affairs: Provost Office
Assistant Professor, Department of Emergency Medicine

CE Advisory Board

Purpose
- Provides strategic guidance for the CE program
- Supports accreditation compliance and educational quality
- Represents diverse clinical and professional perspectives

Responsibilities
- Review CE program performance and outcomes
- Advise on educational priorities
- Promote continuous improvement
- Support achievement of accreditation standards

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Office of Continuing Education Updates
How We Support RSS, Enduring Materials and Live Activities

Planning & Compliance	Documentation Review
Activity Management	Events & Logistics
Technology & Systems	Coordinator Support

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Office of Continuing Education Updates
New Staff & New Event Services

- New Team
- Expanded Services and support
  - Venue and Hotel Sourcing
  - Catering and AV coordination
  - Vendor and Logistics management
  - On-site Event Support
  - Event Technology Support
    - Registration, badging, attendee management, and check-in

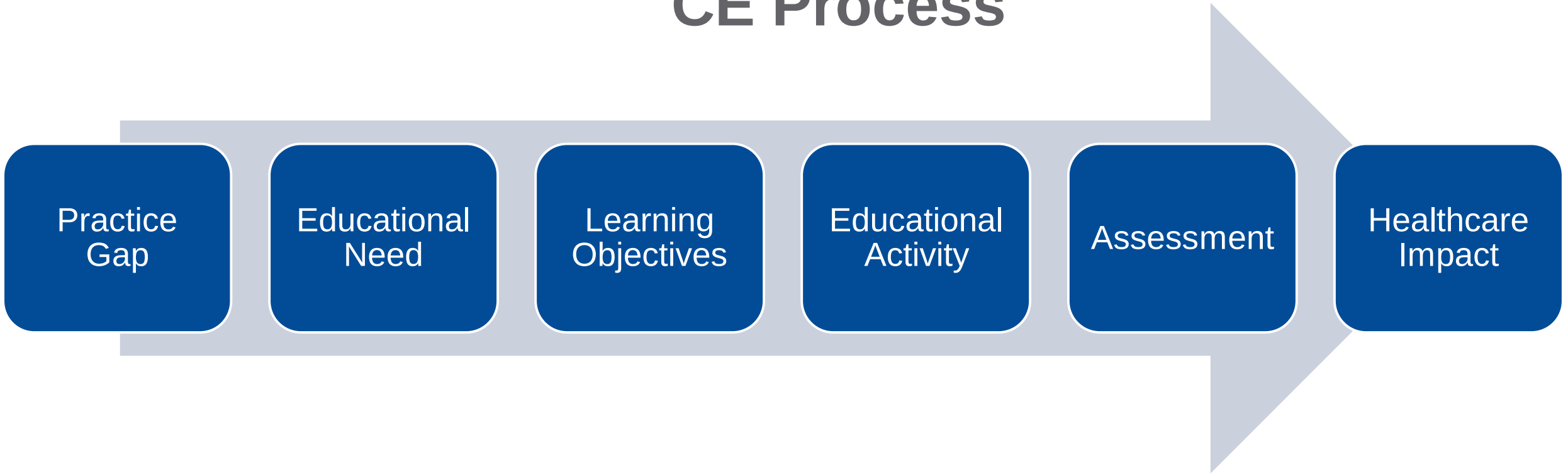
Note: These services are not accredited continuing education activities and are also available as optional add-on offerings and are **not** required.

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Office of Continuing Education Updates

What's New, What's Changing & What You Need to Know

CE Process

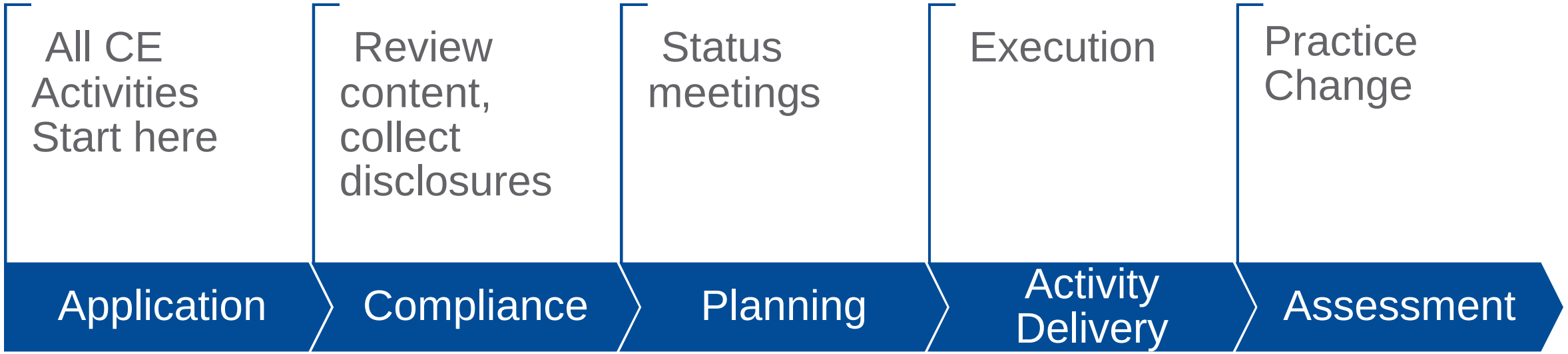


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Office of Continuing Education Updates

What's New, What's Changing & What You Need to Know

CE Planning Timeline



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Industry and Accreditation Updates
JA Accreditation

What is Joint Accreditation?

- One accreditation process for multiple healthcare professions.
- Supports interprofessional continuing education (IPCE).
- Encourages healthcare professionals to learn with, from, and about each other

Why is Joint Accreditation Beneficial?

- Simplifies accreditation for multiple professions.
- Promotes team-based learning across disciplines.
- Enhances collaboration and communication among healthcare teams.
- Expands educational reach to broader audiences.
- Supports better patient outcomes through collaborative practice.
- Demonstrates commitment to team-based care and quality improvement.

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Industry and Accreditation Updates
JA Accreditation

A JOINT ACCREDITATION PROCESS BY

Accreditation Council for Continuing Medical Education

ACCREDITATION COUNCIL FOR PHARMACY EDUCATION

American Nurses Credentialing Center

ASSOCIATE MEMBERS

AAPA American Academy of Physician Associates

ACE ASWB approved continuing education

ADA CERP® Continuing Education Recognition Program

American Psychological Association

boc Board of Certification for the Athletic Trainer

Commission on Dietetic Registration the credentialing agency for the Academy of Nutrition and Dietetics

cope

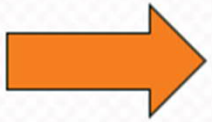
IACET International Accreditors for Continuing Education and Training

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What Joint Accreditation Actually Expects from IPCE

"Interprofessional continuing education (IPCE) occurs when members from two or more professions learn with, from, and about each other to enable effective interprofessional collaborative practice and improve health outcomes."

– *Joint Accreditation/ACCME framework*



- Team-based **practice gaps**
- Integrated planning by ≥2 professions
- **Shared** learning objectives
- Active learning: *with, from, about*
- Evaluation of **team change**

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Where Programs Go Wrong: Common IPCE Missteps

- Mixed audience, parallel learning
- Faculty from multiple professions ≠ team-based education
- Profession-specific objectives
- Evaluation focused on individuals—not teams



IPCE Key Takeaways

- **IPCE isn't "multiple professions present."** It's learning with/from/about each other to improve collaborative practice.
- **Start with the team gap.** If the gap can be solved by one discipline alone, it probably isn't IPCE.
- **Write shared objectives—not profession-siloed objectives.** Focus on what the team will do together.
- **Demonstrate impact with team evidence.** Prioritize Level 4/5 style outputs (role maps, triage/escalation pathways, consensus plans) when feasible.

Build education the way care is delivered: As a team.

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Industry and Accreditation Updates
Other Credits and How to Qualify

- Ethics

- Risk Management Education(RME)
- Human Trafficking (HHS)
- Opioids and Pain Management
- Nutrition and Metabolic Health (2027)

- PT/OT



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Industry and Accreditation Updates
Other Credits and How to Qualify



- **Meets HHS Requirement**
- **Ethics credit**
- **Complimentary to UTSW Faculty and Staff**

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Industry and Accreditation Updates
Funding Sources

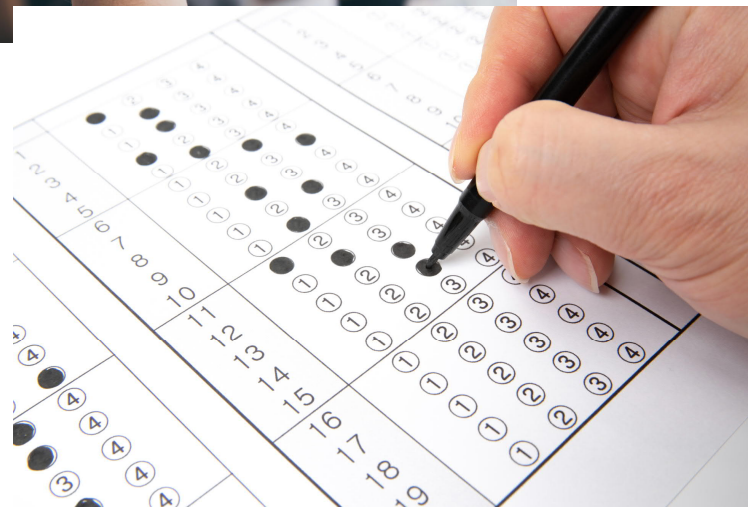
- **Funding Sources**
  - Educational grants
  - Exhibitor sponsorship
  - Registration Fees

- **RSS Expansion to Enduring Materials**
  - Benefits and opportunities
  - Conversion process
  - Cost considerations

Office of Continuing Education Updates
Why Sign In for Continuing Education Activities?

- Demonstrates program success
- Supports course directors and planners
- Helps secure departmental support
- Highlights learner engagement
- Reflects the impact of the program
- Strengthens future educational planning





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Industry and Accreditation Updates
Current Trends in Continuing Education

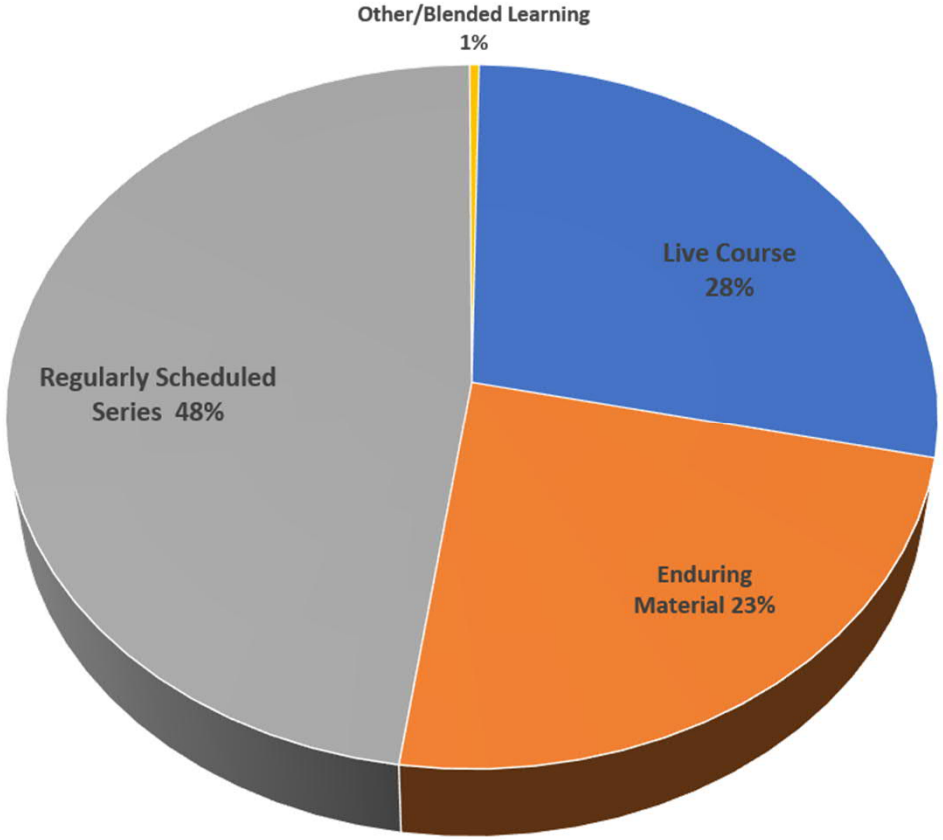


AI Generated Image
Source: Society for Academic Continuing Medical Education (SACME)

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Industry and Accreditation Updates
Current Trends in Continuing Education

UTSW CME ACTIVITY TYPES (2025)



- Regularly Scheduled Series 126
- Live Courses 91
- Enduring Materials 51
- Other / Blended Learning 1

45,000 learners attended RSS activities!

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Industry and Accreditation Updates
Current Trends in Continuing Education

UTSW LEARNER INTERACTIONS (2025)

Physicians
31,812



Non-Physicians
12,051

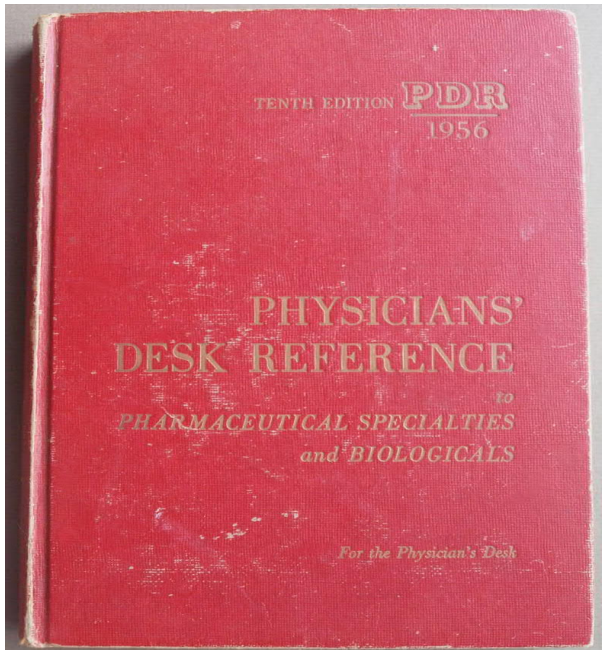
43,863 TOTAL

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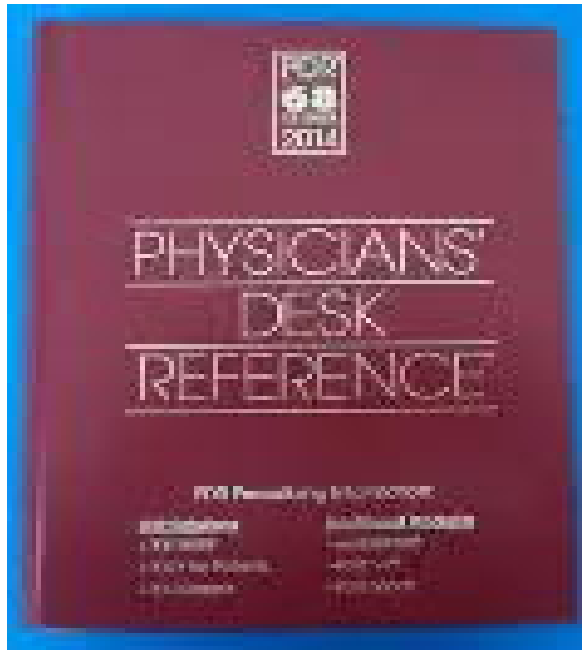
Industry and Accreditation Updates
Current Trends in Continuing Education

Knowledge Explosion in Medicine

1956 (10th Ed) – 632 pages



2014 (68th Ed) – 3,250 pages



2026

Prescribers' Digital Reference®

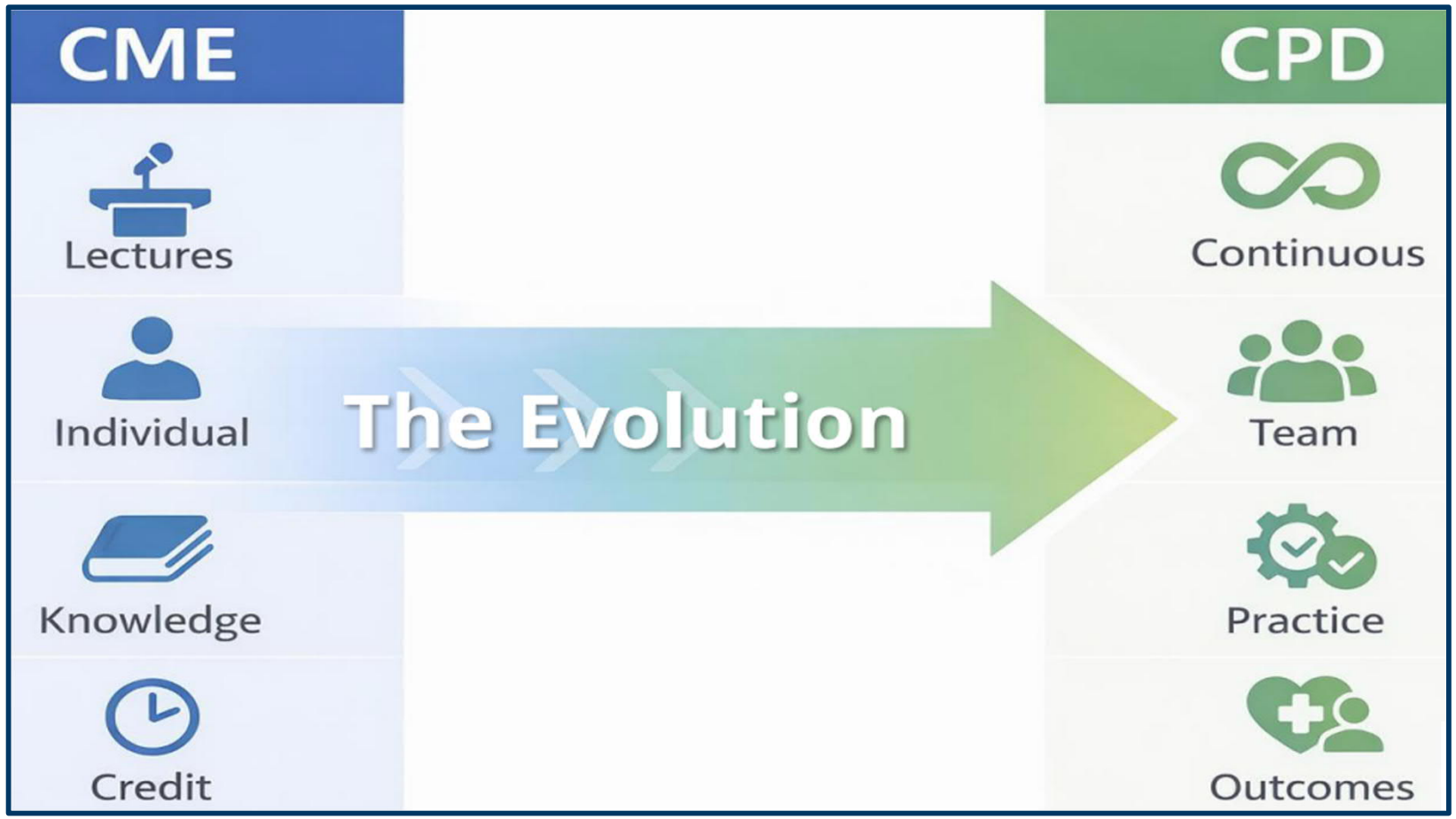
PDR Drug Information
Fully searchable
Fully digital

***mobile*PDR®**

Full prescribing information and drug summaries for your mobile device

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Industry and Accreditation Updates
Current Trends in Continuing Education

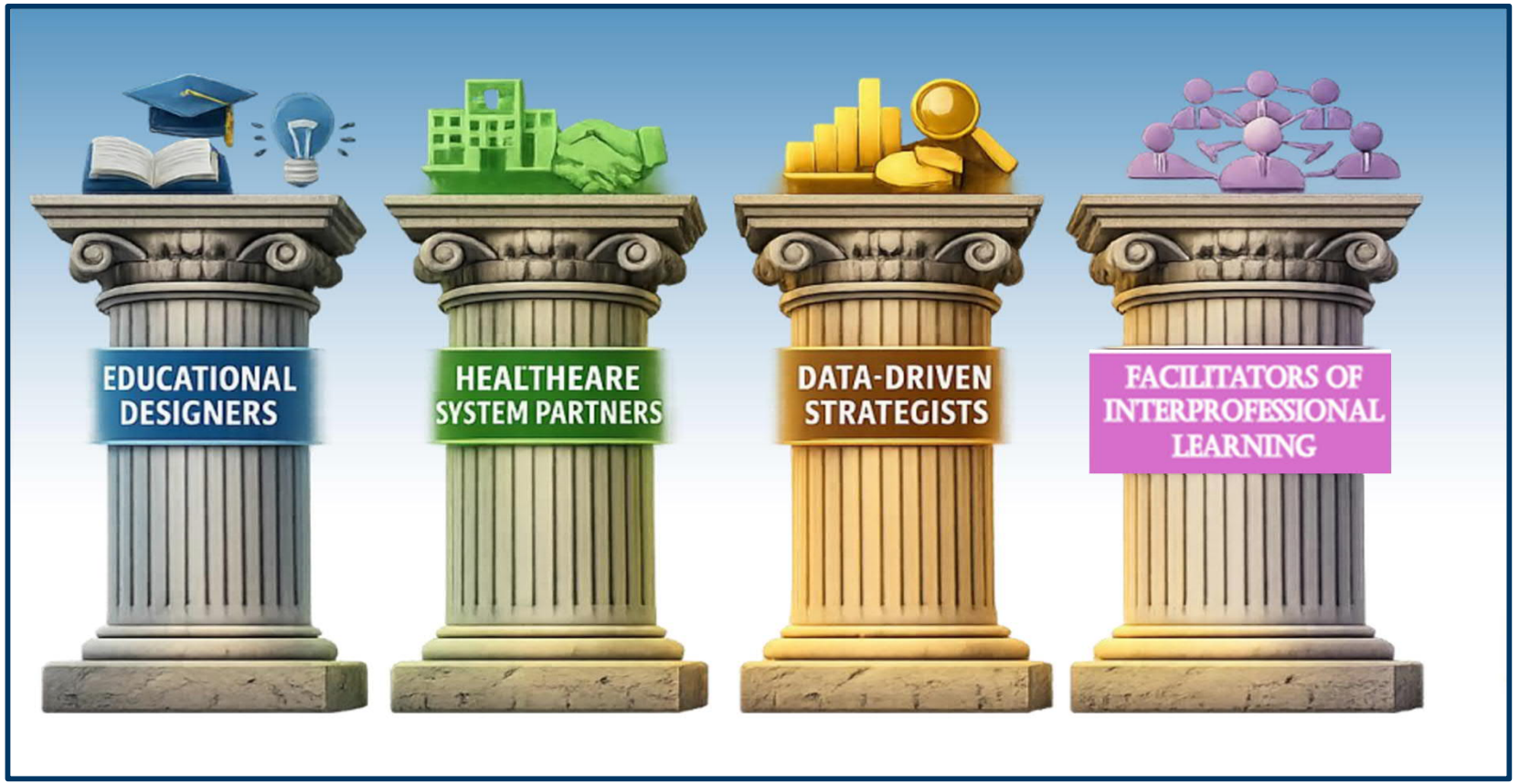


Source: Society for Academic Continuing Medical Education (SACME)

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Industry and Accreditation Updates
Current Trends in Continuing Education

The Changing Role of the CPD Professional



Source: Society for Academic Continuing Medical Education (SACME)

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Industry and Accreditation Updates
Current Trends in Continuing Education

Format Preference Based on Learner Goal

	Online Education & Electronic Media	In-Person Annual Meeting	In-Person NON-Annual Meeting	Scientific Journals	Print Materials	Other
Earn CME credit	**54%**	36%	4%	2.5%	0.5%	3%
Earn MOC credit	**57%**	31%	5%	4%	0.5%	2.5%
Knowledge Gain	**49%**	16%	7.5%	17.5%	7%	3%
Skills Gain	30%	17%	**45%**	4%	2.5%	1.5%
Networking	4%	**85.5%**	8.5%	0.5%	0%	1.5%

- **Online Education** for CME & MOC Credit and Knowledge Gain
- **Non-Annual Meetings** for Skills Gain
- **Annual Meetings** for Networking

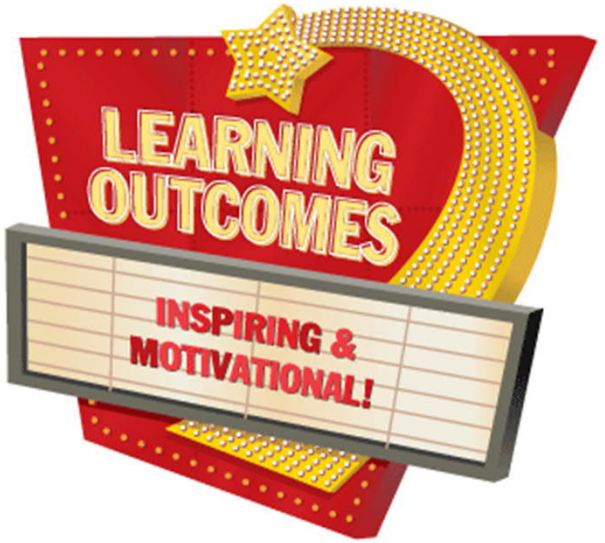
Source: Society for Academic Continuing Medical Education (SACME)

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Industry and Accreditation Updates
Current Trends in Continuing Education

Live Activities

- **84%** self-reported intent to change practice
  (Immediate post-activity evaluations)
- **80%** reported having directly applied learning from activity to current practice
  (90-day outcomes assessment)





RSS Activities

77% reported application of learning to current practice
(Annual RSS Evaluation)

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Industry and Accreditation Updates
Current Trends in Continuing Education

Accreditation standards are **levers** to be harnessed rather than viewed as **constraints.**

Meeting accreditation criteria is not the **ceiling**, it is the **floor**.

Evaluation is not a reporting **requirement**, but a **process** for addressing **continuous improvement**.

Most CPD **changes slides**. Our work is to equip learners to be **change agents.**



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Office of Continuing Education Updates Accessibility Commitment

UT Southwestern Commitment

UT Southwestern's mission is to promote health and a healthy society that enables individuals to achieve their full potential through education, discovery, and healing. Accessibility supports this mission by ensuring that educational content is inclusive and available to all learners.

Department Responsibility

- Educational content developed and provided by the department, faculty, speakers, planners, or moderators is the responsibility of the sponsoring department.
- Departments are responsible for ensuring that presentations, handouts, videos, documents, and other educational materials comply with applicable accessibility standards and institutional requirements before submission to OCE.
- OCE provides guidance and resources but does not independently review or certify all content for accessibility compliance.

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Office of Continuing Education Updates
Accessibility Commitment

Accessibility Attestation

The sponsoring department affirms that all educational materials provided for this activity, including presentations, handouts, videos, and supplemental content, have been reviewed and are believed to meet applicable accessibility standards and UT Southwestern requirements. Responsibility for the accessibility of educational content rests with the sponsoring department and content creators.

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Industry and Accreditation Updates
CE Broker Resources

TMB Continuing Education Tracking (CE Broker)
- Overview of Texas CE tracking requirements and FAQs
- https://www.tmb.texas.gov/resources/for-applicants-and-licensees/continuing-education-tracking

TMB Continuing Education Requirements
- License-specific CME/CE requirements
- Requirements for Physicians, PAs, MRTs, Respiratory Care Practitioners, and others
- https://www.tmb.texas.gov/resources/for-applicants-and-licensees/continuing-education-requirements
- https://cebroker.com/professions/physicians/texas

CE Broker Texas Medical Board Portal
- Official CE reporting platform used by the Texas Medical Board
- https://cebroker.com/texas-medical

CE Broker Help Center
- https://help.cebroker.com/

CE Broker Support
- Phone: 877-434-6323
- Email: support@cebroker.com
- Live support available Monday-Friday during business hours.

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CE Broker Resources (Continued)

TMB + CE Broker Training Webinars

Step-by-step tutorials on:

- Creating an account
- Reporting CME
- Tracking compliance
- Preparing for license renewal

Webinar recordings are available through the MyTMB portal.

Source: tmb.texas.gov

Texas Legislative Background (SB 912)

Beginning with applicable renewals on or after September 1, 2026, TMB verifies CE compliance through CE Broker before license renewal. Licensees must maintain a CE Broker account and ensure coursework is reported.

Source: tmb.texas.gov, cebroker.com, SB 912 Bill text

UT Southwestern CE Broker FAQs

https://cme.utsouthwestern.edu/node/139979

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Delegate Access: Connecting Licensees and Organizations

This is the primary CE Broker resource explaining Delegate Access.

- How licensees authorize delegates
- How organizations create delegate accounts
- Sending and accepting invitations
- Managing CE compliance for multiple professionals
- Delegate permissions and limitations
- Organization administrator roles

Delegates can:

- Report CE/CME activities
- Export certificates and transcripts
- Manage compliance records
- Managing CE compliance

Delegates **cannot**:

- Change license information
- Modify account ownership
- Make subscription purchases or payments on behalf of the licensee

Source: https://help.cebroker.com/hc/en-us/articles/52690052704532-Delegate-Access-Connecting-Licensees-and-Organizations

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Open Discussion and Q&A Time



If we didn't get to your question, feel free to send us an email at CEOffice@UTSouthwestern.edu

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Networking Lunch

- 11:00-11:30 Break



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2026 UT Southwestern Annual Continuing Education Workshop

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RSS Coordinator Training

- **11:30 AM - 12:30 PM | RSS Coordinator Training**
- High-Level Refresher: Processes, Timelines & FAQs
  - Identify – Mitigate – Disclose
  - EthosCE Workflow Summary
  - Event Calendar Reminders
  - Tools & Resources for Success

- Gamification Activity: What's Wrong with This Picture?
- Open Discussion & Q&A
- Gratitude!
- Final Questions and Adjourn

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ACCME Guidelines on the Mitigation of Financial Relationships



Identify

All persons involved in the activity (speakers, course director, planners, etc.) must complete the Disclosure Form in EthosCE ***prior*** *to* delivery of content



Mitigate

Notify CME Coordinator of anyone who reported a financial relationship at least 7 days ***prior*** *to* delivery of content

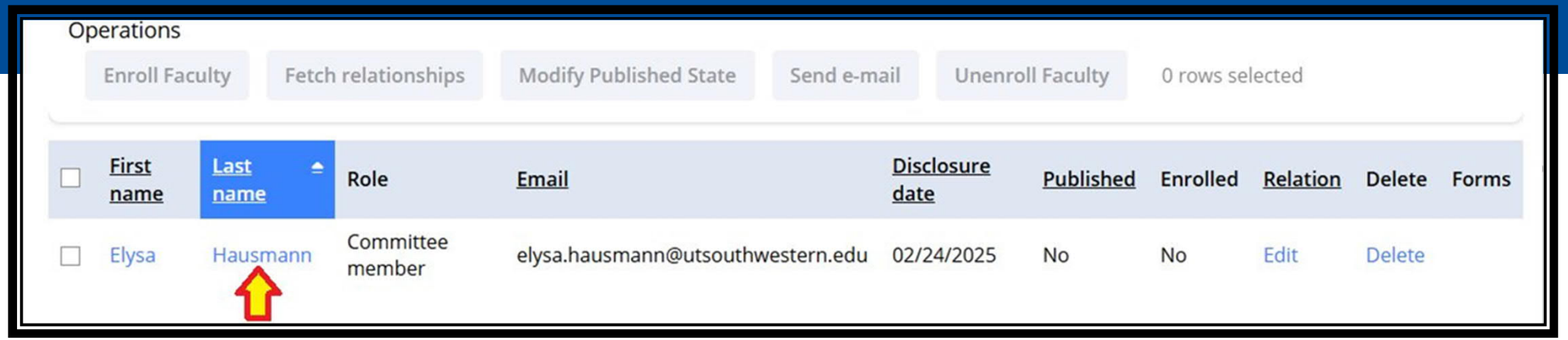


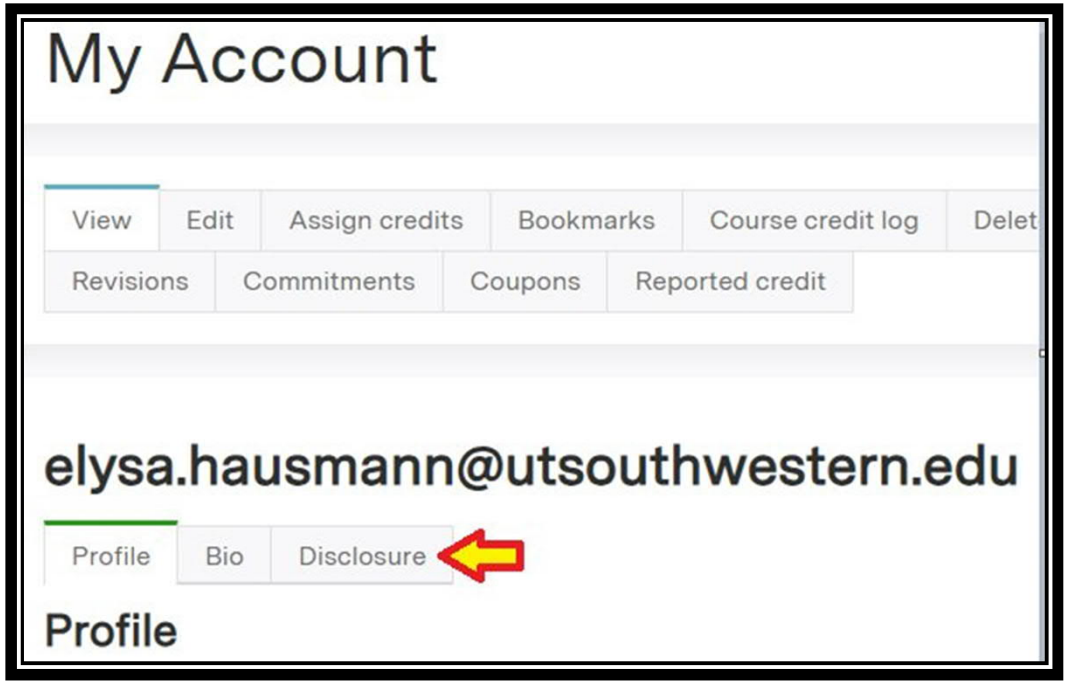
Disclose

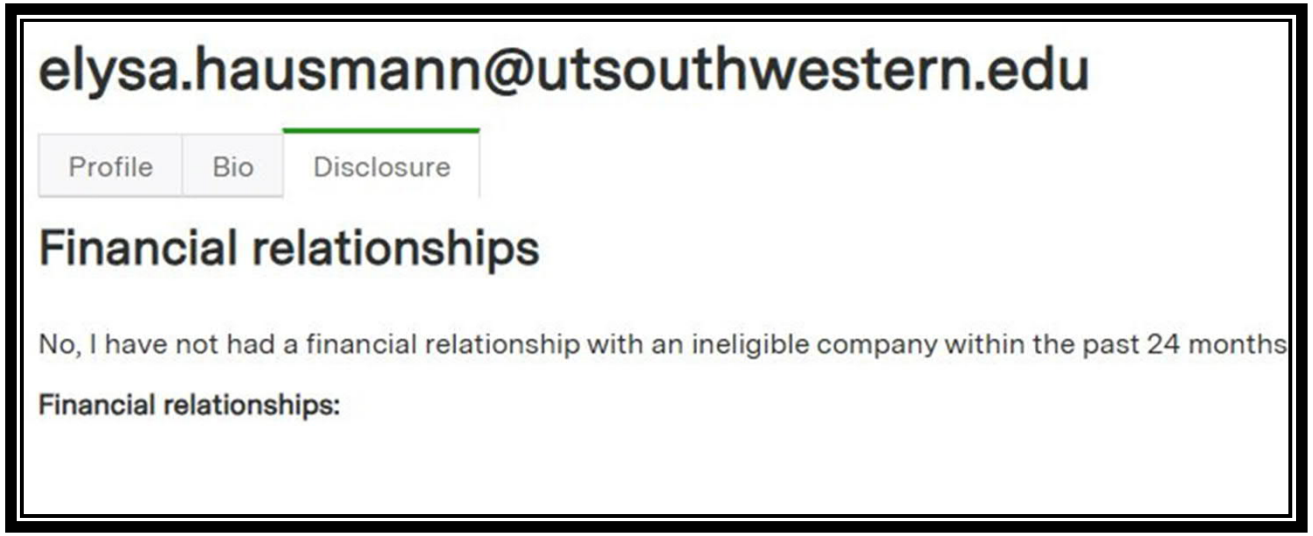
Disclosure to Learner (DTL) handout and Announcement distributed to learners ***prior*** *to* delivery of content

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How to review faculty disclosures





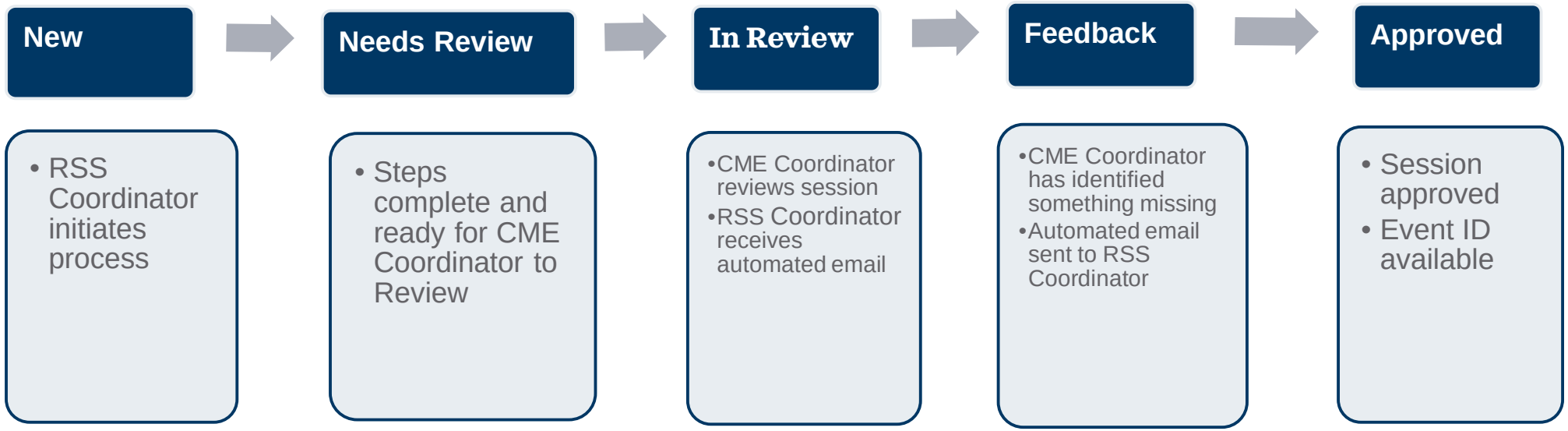


Click the Last name of faculty and select "Disclosure" to view their disclosure.

*If financial relationship is reported, notify your CE Coordinator **Immediately!**

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EthosCE Workflow Summary



*Set session to "Needs Review" no more than 30 day prior to the session date

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Process - Timeline Overview

▪ 2 Weeks Prior to Session	Add Faculty, Track Disclosure Form Completion
▪ 1 Week Prior to Session	Review Disclosures, Notify CE Coordinator of any financial relationships
▪ 3 Business Days Prior	Upload documents to edit/attachments tab in EthosCE; Complete all other steps in Ethos; *Set Session to "Needs Review"*
▪ 2 Business Days Prior	CME Coordinator Reviews/Approves Session; SMS code generated

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RSS Process Reminder

Day of Session	When Materials are Due to CME Coordinator
Monday	Due the Wednesday BEFORE
Tuesday	Due the Thursday BEFORE
Wednesday	Due the Friday BEFORE
Thursday	Due the Monday BEFORE
Friday	Due the Tuesday BEFORE

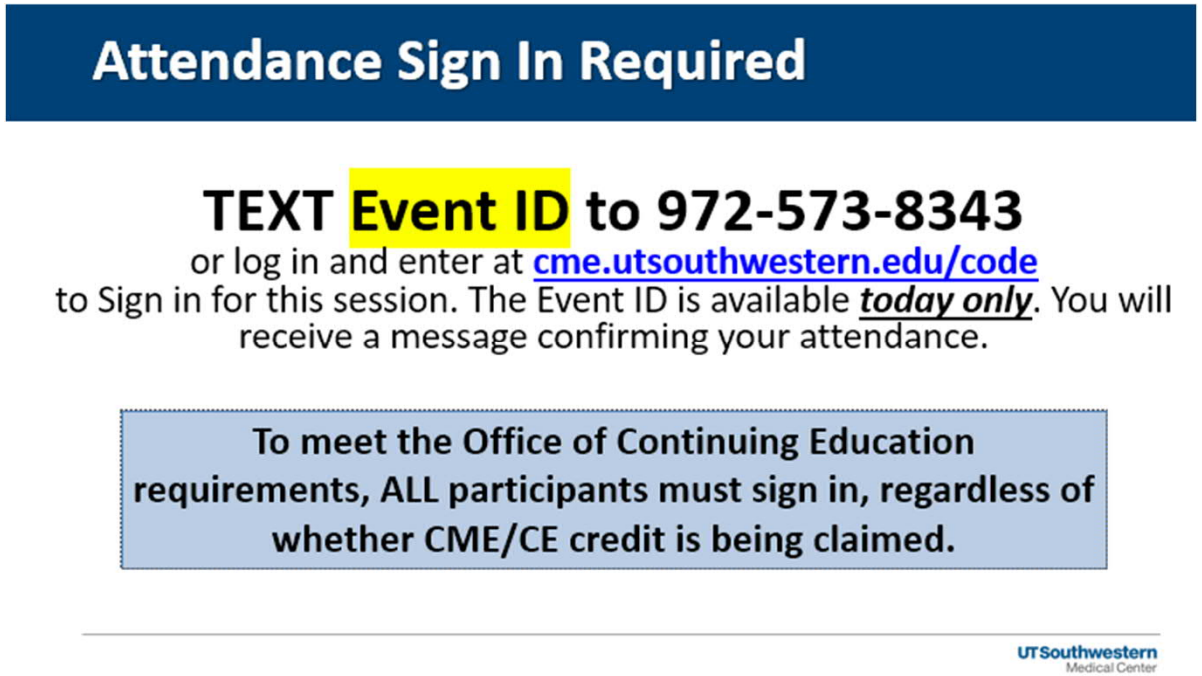
- Be sure to mark activity as 'Needs Review' at least 3 business days in advance
- CME Review 2 Business days prior to session date
- Please send your coordinator an email if you do not have session approval 1 day prior to session.

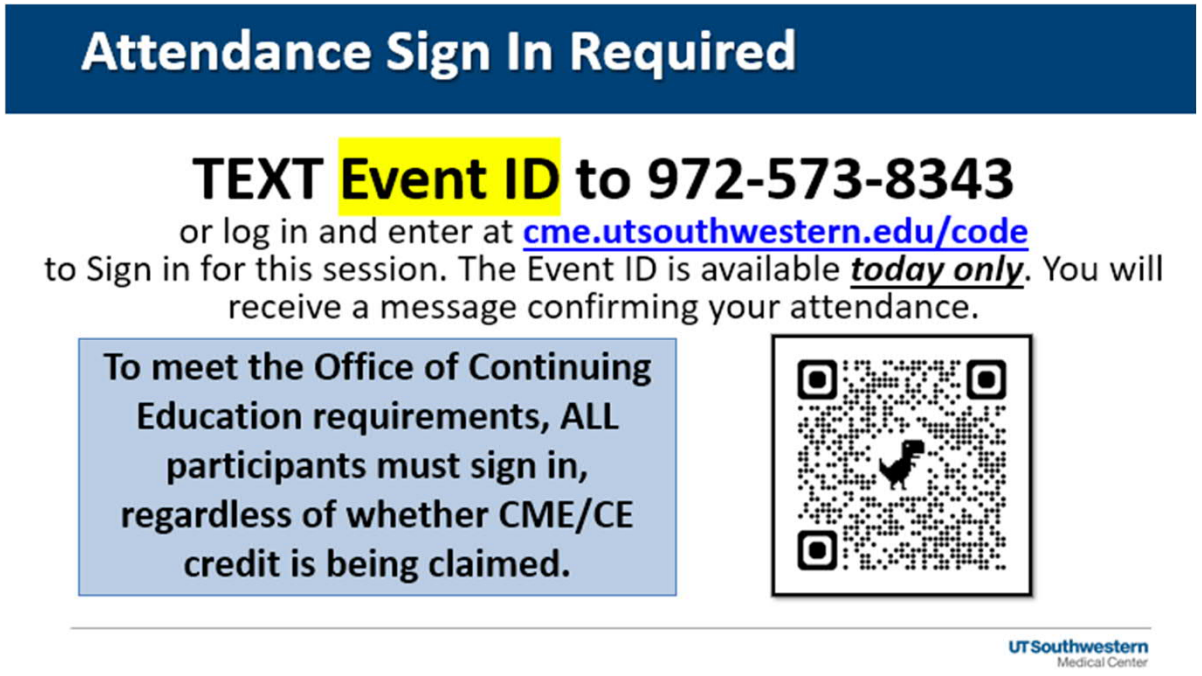
Note: If a financial mitigation is needed, notify your CME Coordinator 7-10 days prior to the session.

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Event ID / Attendance Sign In Slides options

- Add Event ID to slide (Templates on RSS Coordinator page)
- Share Announcement, DTL, Event ID

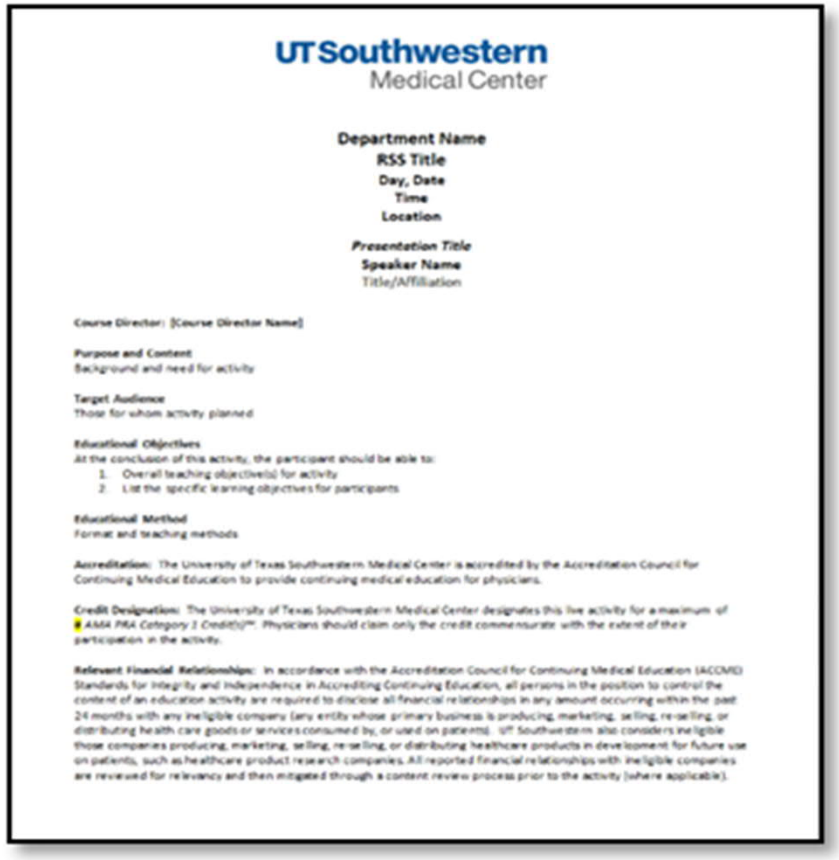




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Document Templates-Found on RSS Coordinator Page Share these with learners PRIOR to the session

Announcement



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Department Name
RSS Title
Day, Date
Time
Location

Presentation Title
Speaker Name
Title/Affiliation

Course Director: [Course Director Name]

Purpose and Content
Background and need for activity

Target Audience
Those for whom activity planned

Educational Objectives
At the conclusion of this activity, the participant should be able to:
1. Overall teaching objective(s) for activity
2. List the specific learning objectives for participants

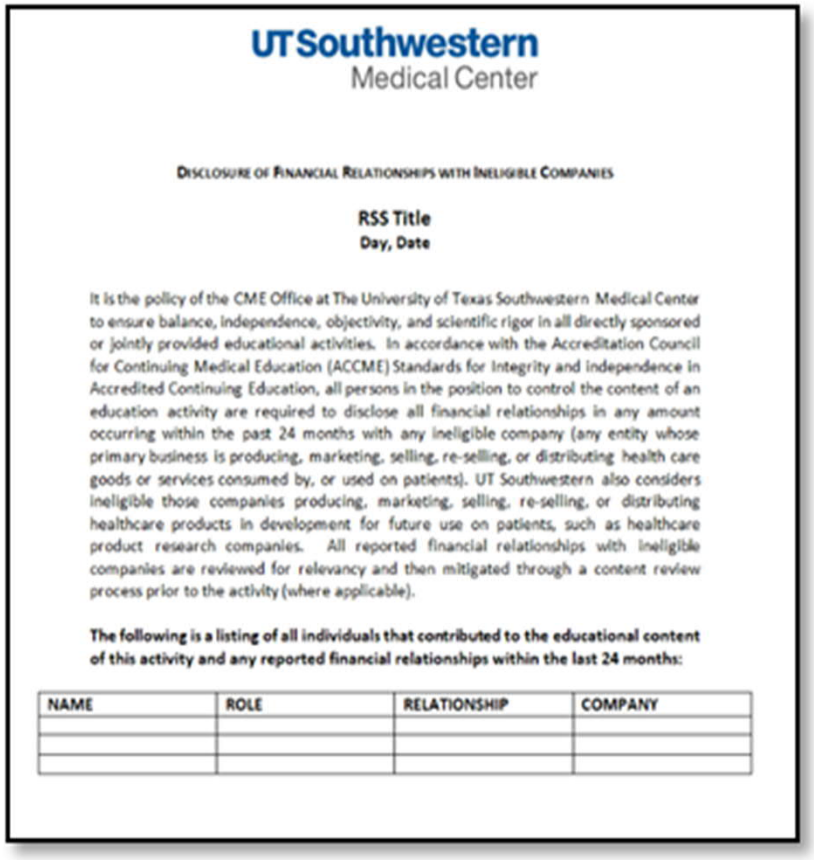
Educational Method
Format and teaching methods

Accreditation: The University of Texas Southwestern Medical Center is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

Credit Designation: The University of Texas Southwestern Medical Center designates this live activity for a maximum of # *AMA PRA Category 1 Credit(s)™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Relevant Financial Relationships: In accordance with the Accreditation Council for Continuing Medical Education (ACCME) Standards for Integrity and Independence in Accredited Continuing Education, all persons in the position to control the content of an education activity are required to disclose all financial relationships in any amount occurring within the past 24 months with any ineligible company (any entity whose primary business is producing, marketing, selling, re-selling, or distributing health care goods or services consumed by, or used on patients). UT Southwestern also considers ineligible those companies producing, marketing, selling, re-selling, or distributing healthcare products in development for future use on patients, such as healthcare product research companies. All reported financial relationships with ineligible companies are reviewed for relevancy and then mitigated through a content review process prior to the activity (where applicable).

Disclosure to Learner



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DISCLOSURE OF FINANCIAL RELATIONSHIPS WITH INELIGIBLE COMPANIES

RSS Title
Day, Date

It is the policy of the CME Office at The University of Texas Southwestern Medical Center to ensure balance, independence, objectivity, and scientific rigor in all directly sponsored or jointly provided educational activities. In accordance with the Accreditation Council for Continuing Medical Education (ACCME) Standards for Integrity and Independence in Accredited Continuing Education, all persons in the position to control the content of an education activity are required to disclose all financial relationships in any amount occurring within the past 24 months with any ineligible company (any entity whose primary business is producing, marketing, selling, re-selling, or distributing health care goods or services consumed by, or used on patients). UT Southwestern also considers ineligible those companies producing, marketing, selling, re-selling, or distributing healthcare products in development for future use on patients, such as healthcare product research companies. All reported financial relationships with ineligible companies are reviewed for relevancy and then mitigated through a content review process prior to the activity (where applicable).

The following is a listing of all individuals that contributed to the educational content of this activity and any reported financial relationships within the last 24 months:

NAME	ROLE	RELATIONSHIP	COMPANY

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Common Ethos Session Issues

- Speaker disclosure is:
  - Incomplete, Expired or the Faculty has a disclosure
- Session is set to Needs Review
  - But it is incomplete: missing information, no attachments, etc.
- Session submitted 1 day before the session

- Next Steps?
  - Always look at the date of your faculty disclosures
  - Look at the disclosure information
  - Do not set the session to Needs Review until it is complete
  - Follow the RSS process – submit by 3 days prior to session

UT Southwestern Medical Center

ADD RSS Sessions to UTSW Events Calendar (Localist page)

To help increase visibility and engagement with your RSS activities, the Office of Continuing Education encourages you to add your upcoming Grand Rounds sessions to the UTSW Event Calendar

- Activities should be made available to all learners, if possible.
  - Closed or invite-only series such as certain tumor boards or M&Ms will be exempt from posting to the Events Calendar.
- The Course Director will also have the option to opt out.

- Instructions for posting events is available on the RSS Coordinator Resource page
- Training is also available on Taleo, titled Event Calendar (Localist) Admin Training

RSS Coordinator Training
Tools and Resources for Success!

- Monthly Training for New RSS Coordinators
- RSS Templates
- Planning Checklists
- CE Broker Resources
- EthosCE Resources
- CE Coordinator Resource Hub
- RSS Coordinator Office Hours
- Event Calendar
- Who to Contact for Help

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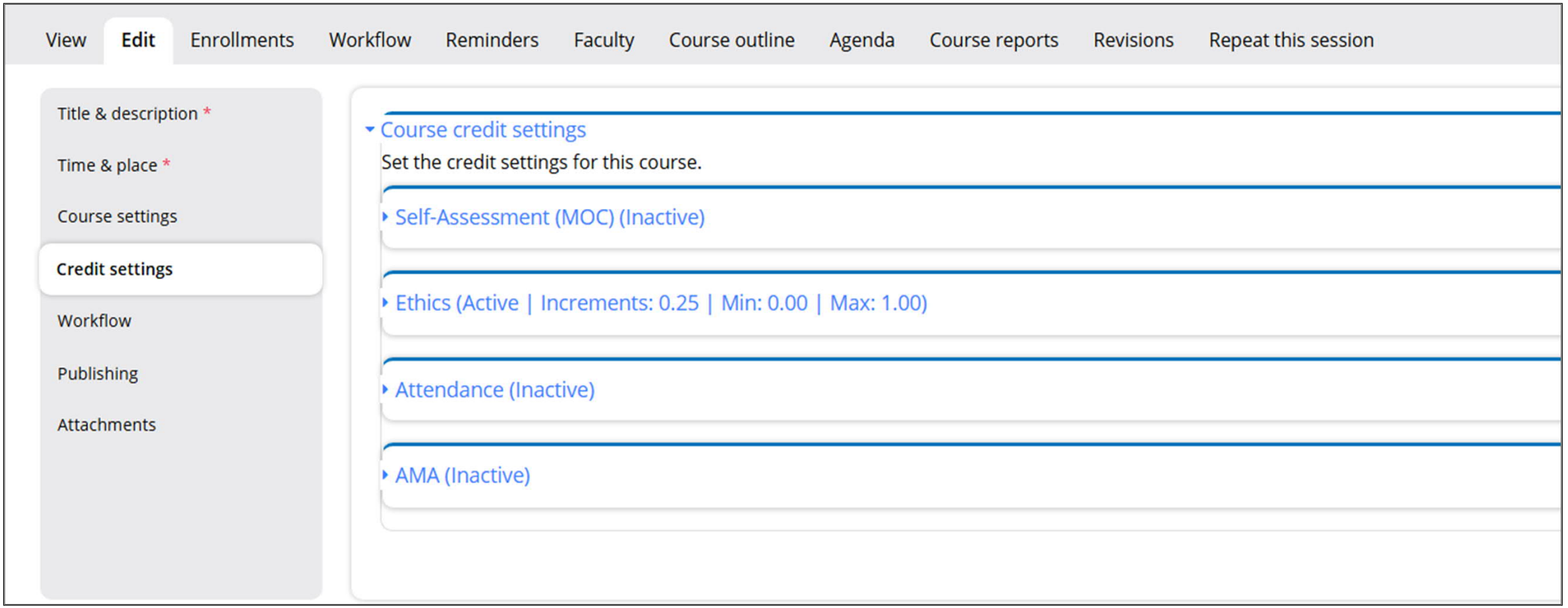
RSS Coordinator Training
Stop the Error-Cindy and Sandy

Gamification Activity (10 min)

- What's Wrong with This Picture?
- What's Missing?
- What Would You Do?

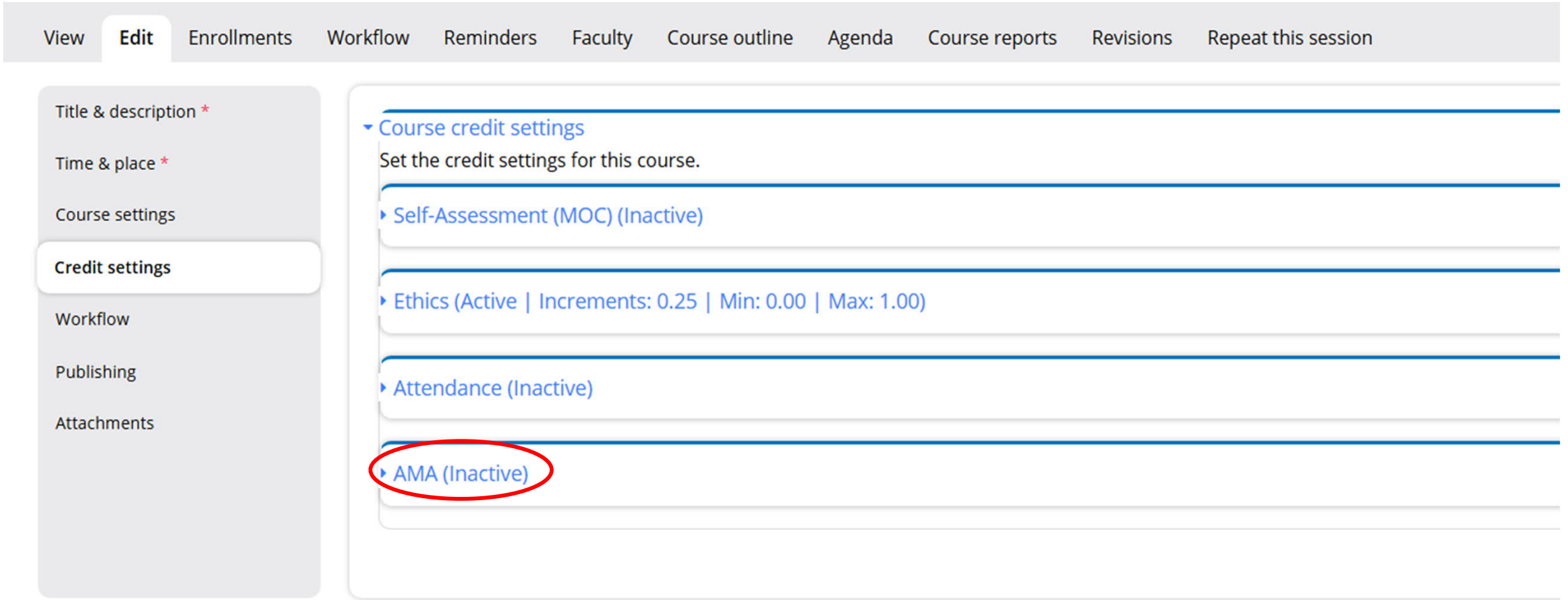
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This activity is approved for *AMA PRA Category 1 Credits*(TM) and Ethics credit. What is the error?



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This activity is approved for *AMA PRA Category 1 Credits™* and Ethics credit. What is the error?



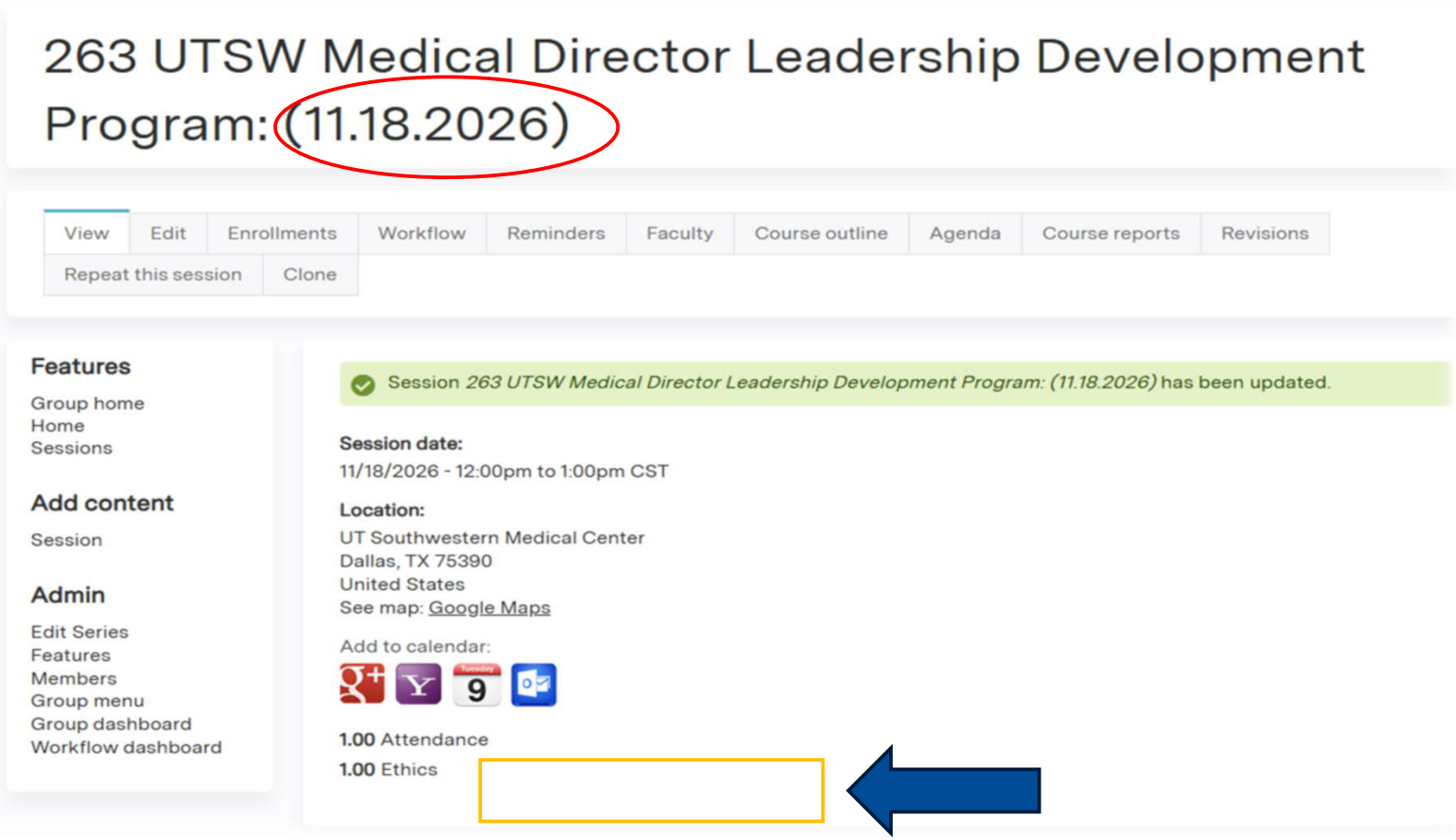
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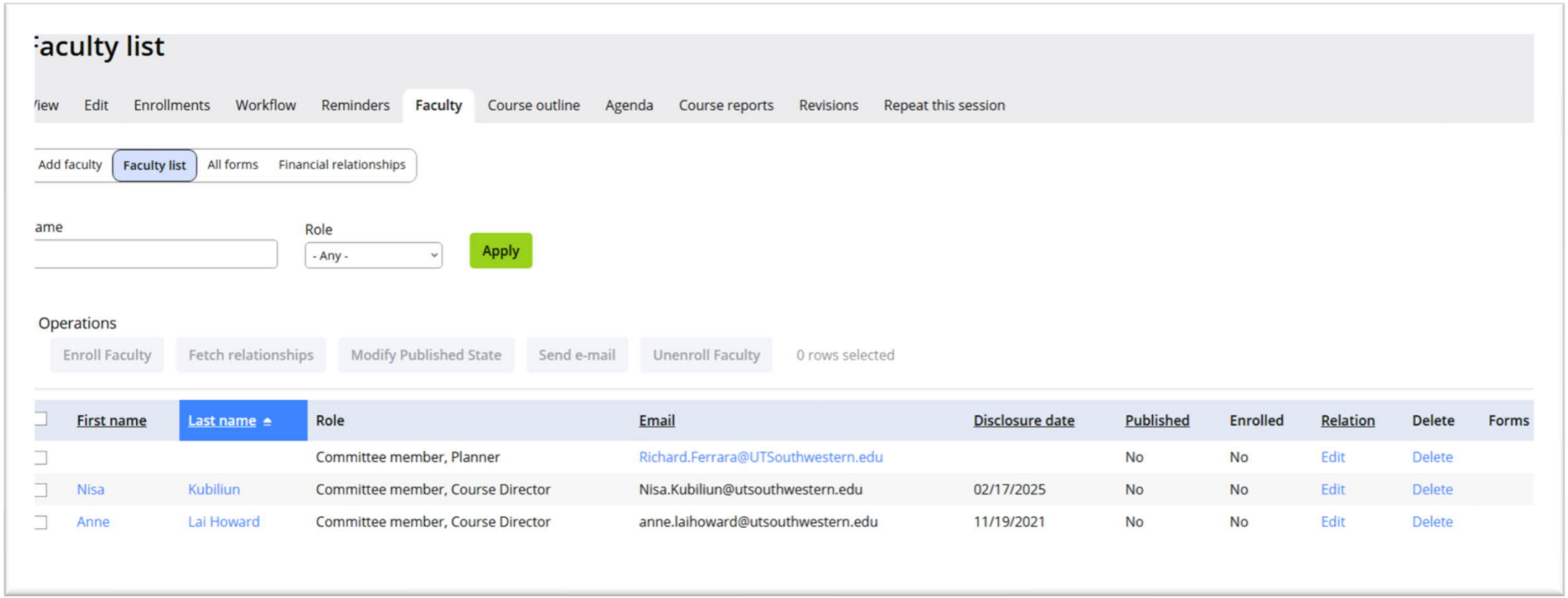
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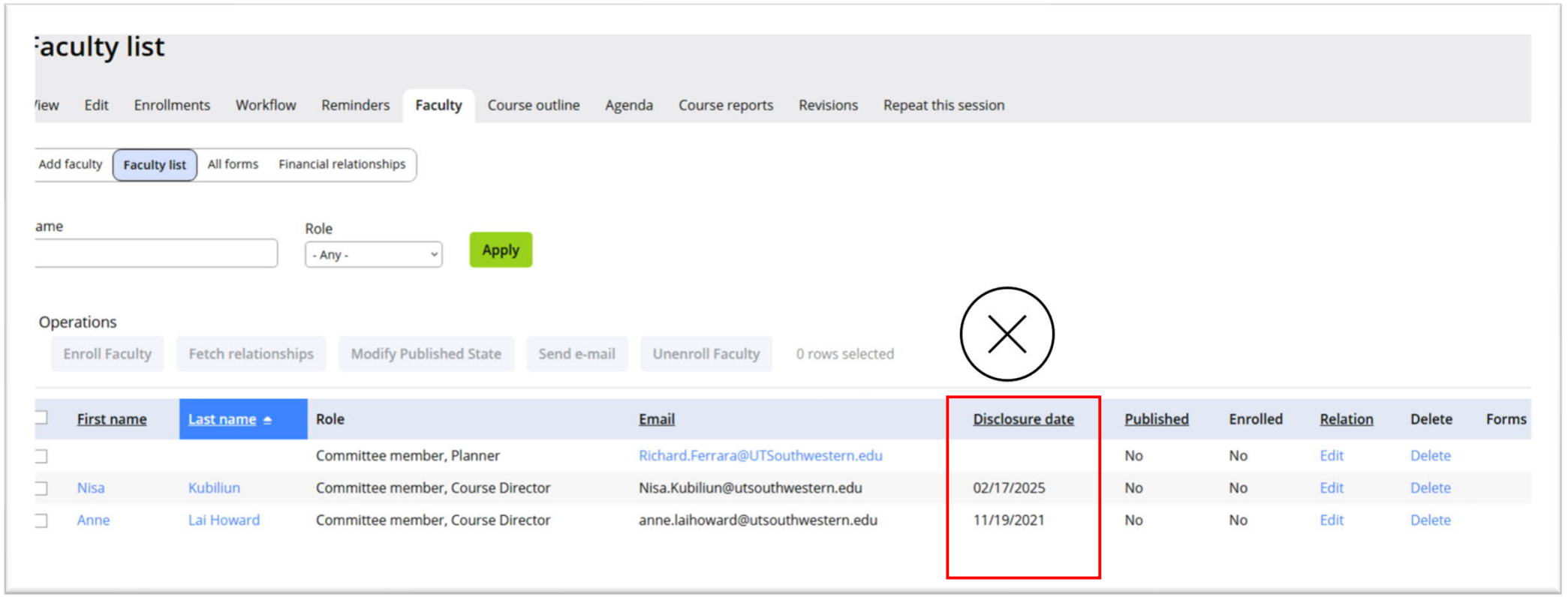
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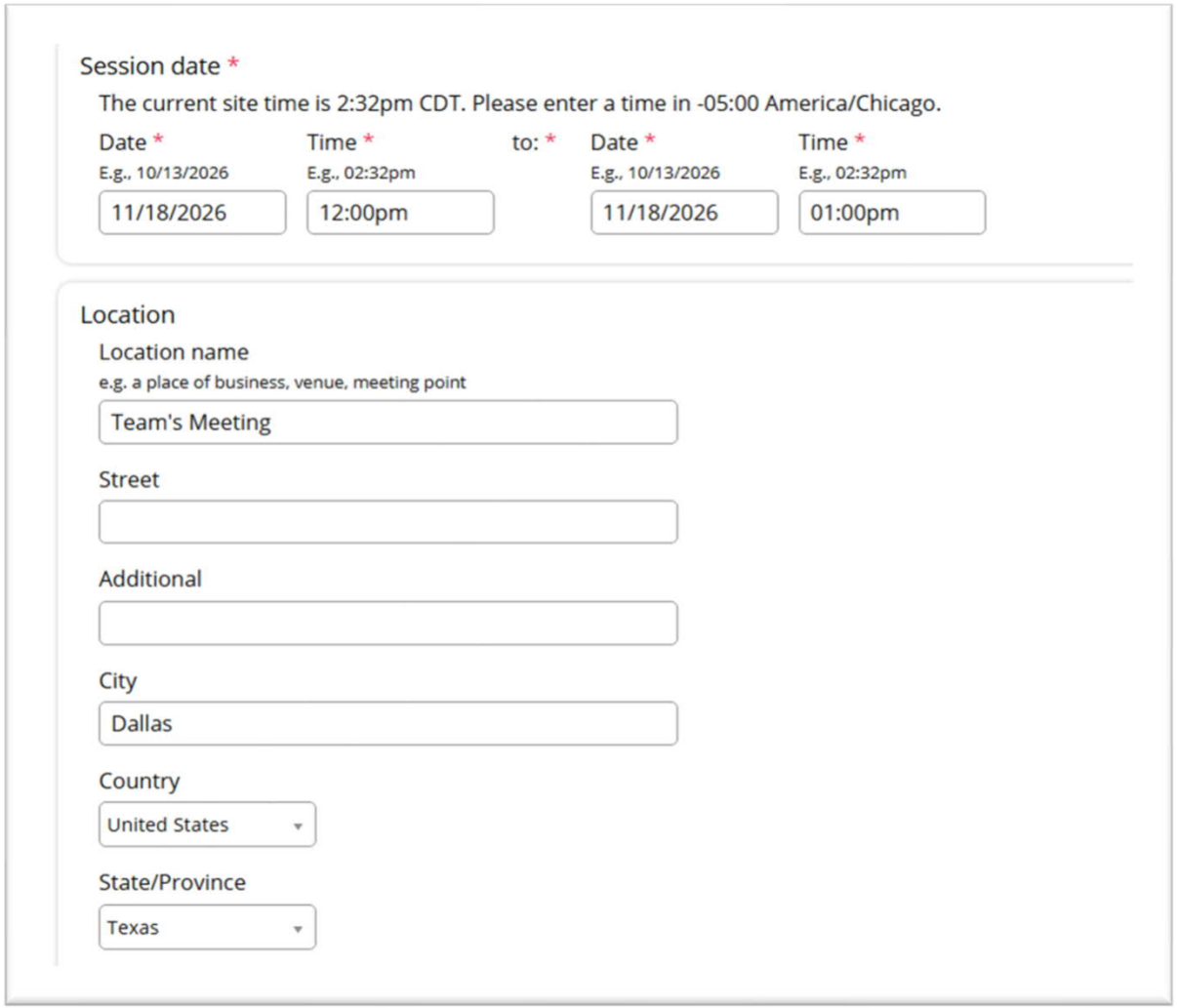
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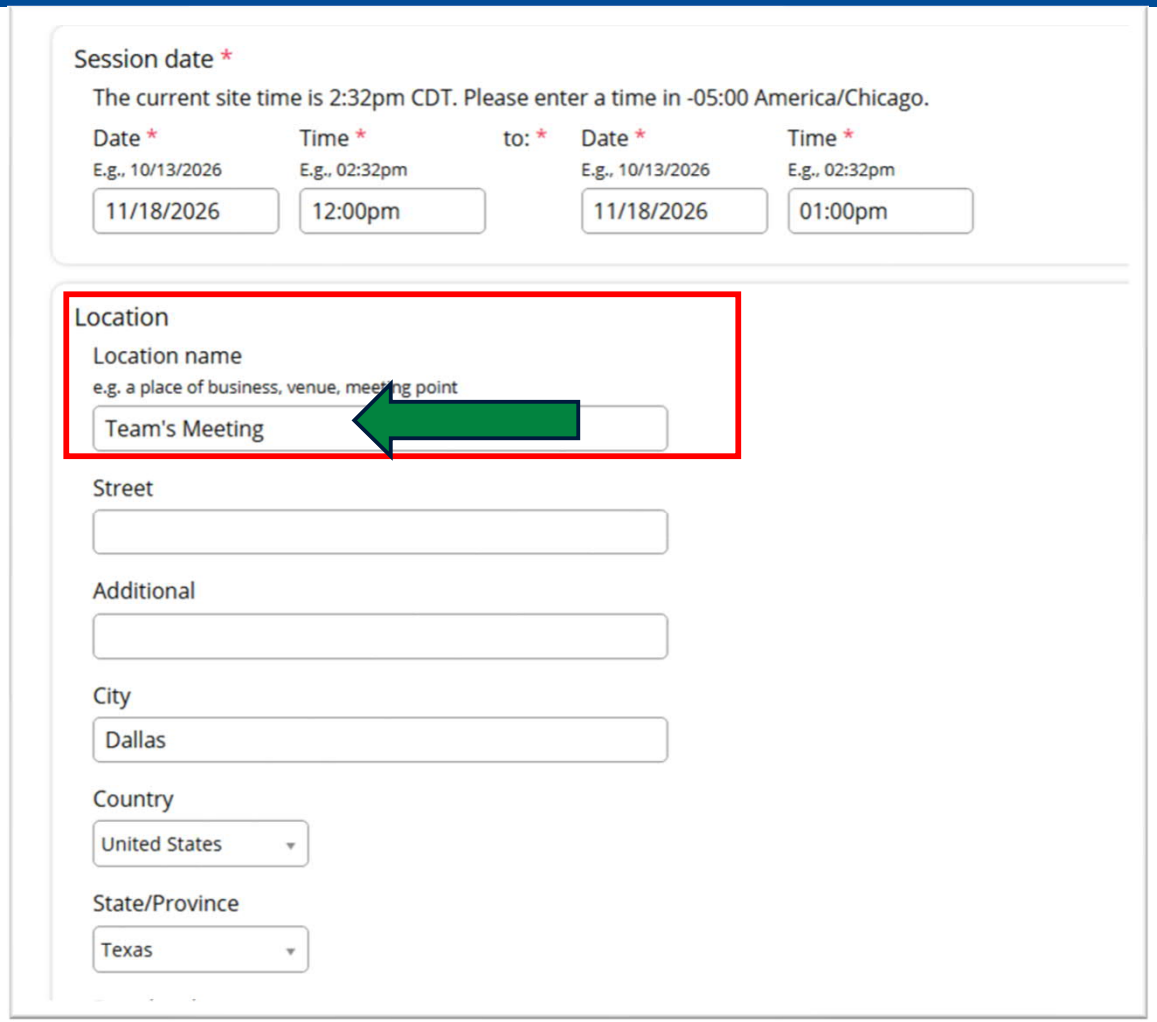
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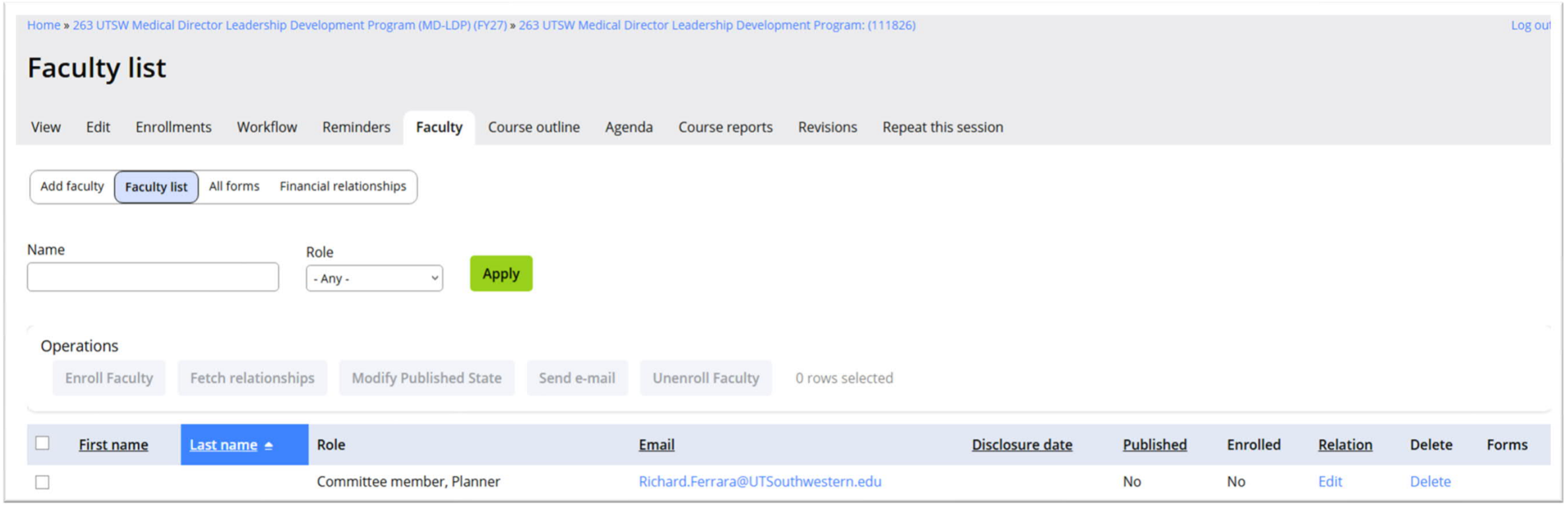
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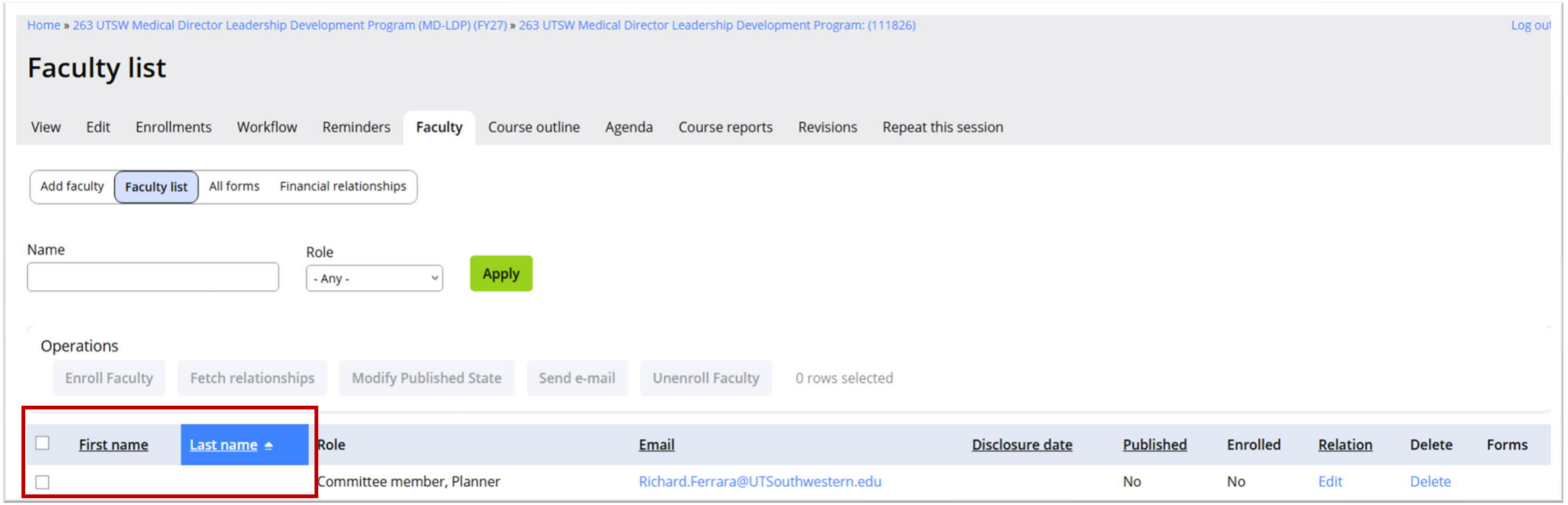
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What is the error on this page?



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RSS Coordinator Training
Open Discussion and Q&A

- Timeline for Planning
- Logging In / Registering Attendees
- MOC Credits, Ethics Credits
- Searching for existing or duplicate profiles in EthosCE
- Other Questions?



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RSS Coordinator Training
Thank You!

- Thank You
- Thank you for your dedication to supporting high-quality continuing education programs.
- Your efforts are essential to the success of our learners, faculty, and educational activities.
- Questions or Need Assistance?
  Please reach out to your CE Coordinator.
- *We appreciate your partnership and commitment to excellence.*

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References

- Accreditation Council for Continuing Medical Education. ACCME Accreditation Requirements. https://accme.org/resource/accme-accreditation-requirements/
- Joint Accreditation for Interprofessional Education. Joint Accreditation Requirements. https://jointaccreditation.org/accreditation-process/requirements
- Moore DE Jr, Green JS, Gallis HA. “Achieving desired results and improved outcomes: integrating planning and assessment throughout learning activities.” J Contin Educ Health Prof. 2009 Winter;29(1):1-15. https://doi.org/10.1002/chp.20001
- Jenkins, Billy, et al. "Evaluating the impact of continuing medical education in the interdisciplinary team: a novel, targeted approach." Journal of CME 12.1 (2023). https://doi.org/10.1080/28338073.2022.2161730
- McMahon, G. T. (2025). Accredited Continuing Medical Education Delivers: Evidence of Value, Trust, and Impact Across the Healthcare System. *Journal of CME*, *14*(1). https://doi.org/10.1080/28338073.2025.2584927
- Madhavpeddi, A. R., Walter, J. L., Wells, J. R., & Jehn, M. (2025). From Theory to Practice: Evaluating the Integration of Adult Learning Theory in Continuing Medical Education Activities. Journal of Continuing Education in the Health Professions, 46(1), 38–43. https://doi.org/10.1097/CEH.0000000000000636

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Resources

- **CE Educator's Toolkit:** Evidence-Based Design and Implementation Strategies for Effective Continuing Education. Society for Academic Continuing Medical Education/Accreditation Council for Continuing Medical Education
https://accme.org/wp-content/uploads/2024/06/985_20230124_ce_educators_toolkit.pdf
- **CME for Maintenance of Certification Program Guide**. Accreditation Council for Continuing Medical Education.
https://accme.org/wp-content/uploads/2026/08/840_20260914_cme_for_moc_program_guide.pdf
- **Standards for Integrity and Independence in Accredited Continuing Educatio**n. Accreditation Council for Continuing Medical
Education.
https://accme.org/resource/standards-for-integrity-and-independence-accredited-continuing-education-pdf/
- **IPEC Core Competencies for Interprofessional Collaborative Practice: Version 3**. Interprofessional EducationCollaborative
https://ipe.uams.edu/wp-content/uploads/sites/61/2024/06/IPEC_Core_Competencies_Version_3_2023.pdf
- **National Learning Competencies.** The Alliance for Continuing Education in the Health Professsions.
https://www.acehp.org/Portals/0/ACEhp_NLC_Mar2014 (2).pdf

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Handouts

- **RSS Essentials Quick Reference Guide:**
  RSS Essentials_Quick Reference.pdf

- **Flyer: Accredited CME Delivers (ACCME):**
  Accredited_CME_Delivers_12122024.pdf

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Don't forget to sign in!

TEXT JECZUF to 972-573-8343

or log in and enter at cme.utsouthwestern.edu/code to Sign in for this session. The Event ID is available *today only*. You will receive a message confirming your attendance.

To meet the Office of Continuing Education requirements, ALL participants must sign in, regardless of whether CME/CE credit is being claimed.

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